

**GOVERNMENT OF ANDHRA PRADESH  
FINANCE (PC-TA) DEPARTMENT**

**Circular Memo No.1249673/11/755/2020/PC-TA/2022-3.**

**Dated:26-01-2022.**

Sub: Public Services – Implementation of 11<sup>th</sup> PRC- Revised Pay Scales, 2022 – Instructions on timely disbursal of salaries & in Revised Pay Scales, 2022 & all other categories of employees, etc. - Issued

- Ref: 1. G.O.Ms.No. 1, Finance (PC-TA) Department, dated 17-01-2022.  
2. G.O.Ms.No. 2, Finance (HR.III-Pension,GPF) Department, dated 17-01-2022  
3. G.O.Ms.No. 5, Finance (HR.I-Plg. & Policy) Department, dated 17-01-2022  
4. G.O.Ms.No. 6, Finance (HR.I-Plg. & Policy) Department, dated 17-01-2022  
5. G.O.Ms.No. 7, Finance (HR.I-Plg. & Policy) Department, dated 17-01-2022  
6. G.O.Ms.No. 8, Finance (PC-TA) Department, dated 17-01-2022.  
7. G.O.Ms.No. 9, Finance (HR.III-Pension,GPF) Department, dated 17-01-2022  
8. Circular Memo No. 1249673/11/755/2020/PC-TA/2022, dated 19-01-2022  
9. Circular Memo No. 1249673/11/755/2020/PC-TA/2022-1, dated 22-01-2022  
10. Circular Memo No. 1249673/11/755/2020/PC-TA/2022-2, dated 25-01-2022

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The Government, vide the orders in the references 1<sup>st</sup> to 7<sup>th</sup> read above, have issued orders for the implementation of Revised Pay Scales, 2022 for various categories of employees and pensioners.

2. The Finance Department, vide the Circular Memos in the references 8<sup>th</sup> to 10<sup>th</sup> read above, has given comprehensive instructions to all Secretariat Departments, HODs, District Collectors, DDOs, Treasury/PAO Officers, D.T.A. & P.A.O. enabling them to implement disbursal of salaries and pensions, etc., in the Revised Pay Scales,2022 in terms of the orders issued in the references 1<sup>st</sup> to 7<sup>th</sup> read above.

3. For disbursal of salaries & pensions for the month of January, 2022 in the Revised Pay Scales, 2022 the salary of each employee in the Revised Pay Scales, 2022 is to be fixed by the concerned DDO & approved by the concerned Treasury/ PAO Officer. The pay bills of all the categories of the employees & pensioners has to be processed by the DDOs & approved by the concerned Treasury/PAO Officer.

4. It is noted that progress of pay fixation by the DDOs/STOs in the Revised Pay Scales, 2022 & preparation of pay bills for month of January, 2022 is considerably behind the prescribed timelines fixed in the references 8<sup>th</sup> to 10<sup>th</sup> read above.

5. In view of the above, all the Special Chief Secretaries/ Principal Secretaries/Secretaries of the Secretariat Departments/Heads of Department/District Collectors/Drawing & Disbursing Officers/Treasury Officers are hereby directed to complete the entire process of payment of salary/pensions/etc. for the month of January, 2022 as per the following timelines.

- (a) Fixation of the pay by the DDO/Treasury officer/PAO: by 27-01-2022.  
(b) Approval & Uploading of Salary bills by DDO/ Treasury /PAO Officers: by 28-01-2022.  
(c) Credit of Salaries, pensions, etc.- on 1-2-2022.

6. The Special Chief Secretaries/ Principal Secretaries/Secretaries of the Secretariat Departments, Heads of Department & all the District Collectors shall ensure the timely disbursement of the salary/ pensions/etc. for all the categories of employees/pensioners by the concerned DDOs, as the above mentioned timelines/instructions.

7. The Director of Treasuries & Accounts and the Pay and Accounts Officer, shall ensure timely processing & disbursement of the salary/pensions/etc. for all categories of employees/pensioners by the concerned Treasury Officer/PAO Officers, as per the above mentioned timelines/ instructions


8. The competent authorities as per the CCA Rules, shall initiate appropriate disciplinary action as per the CCA Rules against the concerned DDO/Treasury/PAO Officers in the event of failure to adhere to the above mentioned timelines/ instructions.

**SHAMSHER SIGH RAWAT**  
**SPECIAL CHIEF SECRETARY TO GOVERNMENT**

To  
All Special Chief Secretaries/ Principal Secretaries/Secretaries of the Secretariat Departments  
All the Head of Departments in the State.  
All the District Collectors in the State.  
All the DDOs in the State(through the concerned HoDs/Controlling Officers)  
The Director of Treasuries & Accounts, Andhra Pradesh, Ibrahimpatnam.  
The Pay & Accounts Officer, Andhra Pradesh, Ibrahimpatnam.

Copy to  
The Chief Secretary, GoAP.

//FORWARDED :: BY ORDER//

  
**SECTION OFFICER**