

PROCEEDINGS OF THE COMMISSIONER AND DIRECTOR OF SCHOOL
EDUCATION, A.P., HYDERABAD.

Re.No 815/E1/1999

Dated: 01.09.1999.

Sub:- Establishment - Education - Absence on the re-opening day or on closing day of the school - Certain clarification - Issued.

Read:- 1. Proc. Re.No. 10324/E4-2/69, dated 07.11.69 of the Director of Public Instruction, AP, Hyderabad
2. Proc. Re.No. 1933/G3/83, dated 30.03.1984 of the Commissioner and Director of School Education, AP, Hyderabad
3. Andhra Pradesh Leave Rules, 1933

The attention of the undermentioned Officers is invited to the references read above, wherein it has been clarified that the vacation may be combined with or taken in continuation of any kind of leave other than Casual Leave.

In spite of clear instructions issued in the references, certain doubts are arising. They are therefore once again clarified that as per the rules in force, if any Teacher who was present on last working day and is absent on the re-opening day of the School or was absent on last working day but is present on the re-opening day of the School, he/she may be sanctioned earned leave for the days he/she was absent, suffixing or prefixing the Summer Vacation.

Similar action may also be taken in the case of terminal holidays which exceed 14 days and sanction the leave to which they are eligible duly suffixing or prefixing the terminal holidays.

T. VIJAY KUMAR
Commissioner and Director of
School Education

To
All the District Educational Officers in the State
All the Chief Executive Officers of Zilla Parishads in the State.
All the Regional Joint Directors of School Education in the State.
All the Principals, IASEs, CTEs and DIETs in the State.
Copy to the Director, SCERT, AP, Hyderabad.
Copy to the Officers of the Directorate.
SC-10

//true copy:: attested//

**PROCEEDING OF THE COMMISSIONER FOR SCHOOL EDUCATION
ANDHRA PRADESH : HYDERABAD**

Progs. L.Dis. No.1983/G3/83 dt. 30-3-84.

Sub:- Establishment - Secondary Education - Z.P. Srikakulam
- suffixing and prefixing summer vacation to extra ordinary
leave - certain clarification - Regarding.

- Ref:-** 1. Lr. Rc. No. 12007/79-D1, dt. 21-11-79 of Dy. D.E.O.
Z.P.Srikakulam.
2. Lr. Rc. No. 12007/79-E1, dt. 10-12-83 of D.D.O,Z.P.
Srikakulam.
3. D.P.I. Progs. Rc. No. 1549-D1/68, dt. 1-3-68.

The District Development Officer, Zilla Parishad, Srikakulam, is informed that it has been clarified in director's proceedings third cited that the vacation may be confirmed with or taken in confirmation of any kind of leave ie., Earned leave, half pay leave, commuted leave or extra-ordinary leave.

The District Development Officer should take action accordingly.

D. SUBBA RAO,
for Commissioner for School Education.

సెలవులకు ముందు, తర్వాత ప్రభుత్వ సెలవులను దృఢీకరించు (Prefixing and Suffixing) గా పరిగణించే ఉత్తర్వులు

Govt. Memo No. 86595/1210/FR.17,
dt. 29-5-1981 of Finance and Planning (Fin. Wing FR.I) Department

Sub : Prefixing and suffixing of holidays and vacation including optional holidays and compensatory leave to unearned leave and extraordinary leave - Reg.

Ref : From the C.E., MI, GI, Drainage Wing, Erra Manzil, Hyd., Lr.No.A4/PB/6-23, dt. 24-7-76 addressed to the Secretary to Govt. of A.P., I & PD, Hyderabad.

A point has arisen as to whether or not public holidays, optional holidays and compensatory leave can be prefixed or suffixed to extraordinary leave (without pay and allowances) and unearned leave (Leave on half average pay etc.,)

It is hereby clarified that public holiday, optional holidays and compensatory leave can be prefixed or suffixed to extraordinary leave without pay and allowances and unearned leave (leave on half average pay etc.) In the competent authority is satisfied about its justification and orders accordingly. The salary for the prefixed holidays shall be as that of the previous day of prefixed holidays. As for holidays 'suffixed to leave it is clarified that the leave availed of is to be treated as terminated before the holidays if they are authorised to be suffixed by the leave sanctioning authority. When once the holidays are authorised to be suffixed they are treated as duty and duty pay is admissible for the holidays so suffixed.

G. RAMACHANDRAN
Adviser (F & A)

సంక్రాంతి సెలవులకు గాని, దసరా సెలవులకు గాని ముందురోజు లేదా సెలవుల తరువాత రోజు సెలవు పెట్టరాదు. ఒకవేళ పెట్టినచో మొత్తము టర్మ్ సెలవులన్ని అర్హత గల సెలవుగా మంజూరి చేయాలన్న ఉత్తర్వు

PROCEEDINGS OF THE DIRECTOR OF PUBLIC INSTRUCTION
ANDHRA PRADESH : : HYDERABAD

Rc.No. 10324/E4-2/69

Dated 7-11-1969

Sub : Public services - Terminal Holidays - Prefixing or suffixing to the leave - certain instructions - issued.

Ref : D.O.Lr.No.366-E/69 dated 17-10-1969 from I.V. Chalapati Rao, Principal, P.R.Govt. College, Kakinada, addressed to B. Pratapareddy, I.A.S., Director of Public Instruction

The Principal P.R. Government College, Kakinada, has sought clarification whether he can sanction leave to the members of staff prefixing the terminal holidays to the leave. He is informed that the terminal, holidays cannot either be prefixed or suffixed to the leave.

2. As the Principals at certain Government Colleges are frequently addressing the Director for clarification in this regard the following instructions are issued for the information of the Principals.

3. The vacation may be combined with or taken in continuation of any kind of leave other than casual leave as per rule 12 of the Andhra Pradesh Leave Rules. But the holidays which do not exceed 15 days cannot be considered as vacation as per Rule 82 (2) of the Fundamental Rules. Generally the terminal holidays in the vacation Department do not exceed 15 days and hence the period cannot be considered as vacation. Further if the duration of the Period of holidays does not exceed 15 days the entire period is to be treated as leave. Only the holidays notified in the Gazette can be prefixed or suffixed to the earned leave or half Pay leave. The local holidays are not gazetted holidays. They are, therefore, requested to follow the above instructions scrupulously. The receipt of the proceedings may be acknowledged.

V. RAMACHANDRAN

For Director of Public Instructions

cards' pending issue of 'permanent health cards'. So far, 1,40,586 temporary cards have been generated for the pensioners and their family members, and 32,563 temporary cards have been generated for the pensioners and their family members. These temporary health cards will be valid till 31.03.2014 or till permanent cards are issued whichever is earlier. The beneficiaries who have enrolled and who get the temporary health cards can avail treatment in empanelled hospitals with effect from 05th December, 2013. The enrolments are going on at a slow pace and separately a press note is being issued urging the employees/pensioners to enroll themselves as quickly as possible.

3. In so far as monthly deductions are concerned it is proposed to effect the deductions from the January salary/pension payable on 01.02.2014, since the Scheme become operational with effect from 05.12.2013 and it may not be possible for all the employees/pensioners to get enrolled before the end of December, 2013. The General Administration Department may also consider issuing suitable instructions to the effect that claims for reimbursement would not be entertained from 1st January, 2014 in respect of ailments/procedures covered under this Employees Health Scheme. However, reimbursement claims in respect of emergencies, if any, outside the state, will be processed as per the existing APIMA Rules, 1972.

4. It is requested that necessary instructions may be issued to all the Heads of Departments and Drawing and Disbursing Officers, to effect deduction of monthly contribution commencing with the salaries of the State Government Employees for January, 2014 payable on 01.02.2014 onwards. Similar instructions may also be issued to the Director of Treasuries and Accounts, the Pension Payment Officer, Hyderabad, District Treasurers and Pension payment Officers/Sub-Treasurers to deduct the monthly contribution commencing with the January pension payable on 01.02.2014. Advance budget for implementing the scheme, to cover the claims from December, 2013 onwards, as requested by the CEO, AHCT, may also be released expeditiously.

Dr.P.K.Moharnty
Chief Secretary to Government

ఆకస్మికేతర సెలవుకు ప్రీఫిక్స్ మరియు సఫిక్స్ రెండూ

అనుమతించిన ఉత్తర్వులు

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Public Services - A.P. General Services - Finance Department
- Smt. B.Savithri, Accounts Officer, Finance Department - Half Pay Leave - Granted - Orders - Issued.

Finance (OP.I) Department

G.O.Rt.No. 2593

Dated 29.05.2012

Read the following:

Leave application of Smt. B.Savithri, Accounts Officer,
Finance Department, dated. 25.05.2012.

ORDER:

Under A.P. Leave Rules, 1933, Smt. B.Savithri, Accounts Officer, Finance Department is granted Half Pay Leave for a period of 6 days with effect from 28.05.2012 to 02.06.2012 (both days inclusive) with permission to avail prefix & suffix

public holidays on 27.05.2013 & 03.06.2012 & optional holiday on 04.06.2012. She will have a balance of 133 days of Half Pay Leave at her credit after availing the leave sanctioned above and to leave the head quarters for the above said period.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF A.P.)

M.Subramanyam

Jont Secretary to Government

ఆకస్మికేతర సెలవుకు ప్రీఫిక్స్ మరియు సఫిక్స్ రెండూ

అనుమతించిన ఉత్తర్వులు

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Public Services - A.P. General Services - Finance Department
- Smt.M.Usha Rani, Accounts Officer, Finance Department - Half Pay Leave - Granted - Orders - Issued.

Finance (OP.I) Department

G.O.Rt.No. 1506

Dated 15.04.2011

Read the following:

Leave application of Smt. M.Usha Rani, Accounts Officer,
Finance Department, dated. 15.04.2011.

ORDER:

Under A.P. Leave Rules, 1933, Smt M.Usha Rani, Accounts Officer, Finance Department is granted Half Pay period of 20 days with effect from 11.04.2011 to 30.04.2011 (both days inclusive) with permission to prefix public holidays on 9th, 10th, April, 2011 and suffix public holiday on 01.05.2011. She will have a balance of 21 days of HPL at her credit after availing of the leave sanctioned above.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF A.P.)

T.Satyanarayana Rao

Secretary to Government (R&E)

ఉద్యోగులకు ప్రభుత్వ సెలవుల ప్రీఫిక్స్ మరియు సఫిక్స్ను

ఎందుకు అనుమతించటం లేదో తెలియజేయాలని

సి & డిఎన్ఇని వివరణ కోరిన విద్యాశాఖ

GOVERNMENT OF ANDHRA PRADESH

EDUCATION (SE) DEPARTMENT

Memo.No.2780/SE-Ser.1.2/2012

Dated: 03.12.2012

Sub : A.P.Leave Rules 1933 - Prefix and Suffix of public holidays to any kind of leave - Request to issue necessary clarification - Reg.

Ref: 1.From the President/Genl.Secy., APUTF, Lr.No.106/12, dt.26.09.2012.

2. From Fin. (FR.I) Dept., U.O.No. 30643-A/791/FR,I/12, dt.19.11.2012.

A Copy of the reference 1st cited together with its enclosures is herewith sent to the Commr. & Director of School Education, Hyderabad and he is requested to furnish his specific remarks, under which conditions/rules the employees were not permitted to prefix and suffix the public holidays and copies of relevant orders, for taking further action in the matter.

CH.V.Rami Reddy

Deputy Secretary to Government

PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER :: GUNTUR

PRESENT :: Smt R.S.Ganga Bhavani, M.Sc., B.Ed.,

Rc.No.11086/D3/2021

Dt. /12/2021

Sub :- School Education – Smt. K.Padma Sri, SGT, MPPS(M), Morjampadu, Machavaram Mandal, Guntur District – Leave from 20-04-2021 to 09-12-2021- Orders –Issued.

- Ref. 1. Proc's L.Dis No.1933/G3/1983 dt: 30-03-1984 of the Commissioner of School Education, AP, Hyderabad.
2.Proc's Rc.No. 815/E1/1999 dt: 01-09-1999 of Commissioner and Director of School Education, AP, Hyderabad.
3. Lr Rc.No. 106/MRC/J/2021 dt: 13-12-2021 of the Mandal Educational officer, Machavaram.
4. Go.Ms.No.70 Dt: 06-07-2009.

In view of the circumstances explained by the Mandal Educational Officer, Machavaram in the reference 3rd cited and in view of the provisions laid down in Proc's Rc.No. 815/E1/1999 dt: 01-09-1999 of Commissioner and Director of School Education, AP, Hyderabad vide reference 2nd cited, the District Educational officer, Guntur is here by sanctioned leave from 01-07-2021 to 09-12-2021 duly prefixing the summer vacation period from 20-04-2021 to 30-06-2021 treated as on duty in respect of Smt. Smt. K.Padma Sri, SGT, MPPS(M), Morjampadu, Machavaram Mandal, Guntur District.

Further, the Mandal Educational officer, Machavaram is requested necessary entries have to be made in the service register of the incumbent.


District Educational Officer,
Guntur.
24/12/21

To

The individual through Mandal Educational officer, Machavaram
Copy to the Mandal Educational officer, Machavaram



మండలపరిషత్ మాచవరం మండల విద్యాశాఖాధికారిగారి ఉత్తర్వులు

ప్రస్తుతం: శ్రీమతి బి.రాజకుమారి., M.A, M. Ed.

ఆర్.సి.నెం: 106/J/ /2022

తేది: 06/01/2022.

విషయం: విద్య - ప్రాథమిక విద్య - మండల పరిషత్, మాచవరం, గుంటూరు జిల్లా
శ్రీమతి కె.పద్మశ్రీ సె.గ్రే.టీచరు, మం.ప.ప్రా.పాఠశాల (హై) మోర్జంపాడు - ది.20-04-2021
నుండి ది.09-12-2021 వరకు (234) రోజులు వ్యక్తిగత కారణాలపై అర్హతగల సెలవులు
మంజూరు చేయుచూ ఉత్తర్వులు జారీ - గురించి.

- సూచిక: 1) Govt. Memo NO.86565/1210/FR.17 Dated: 29-05-1981 of AP
2) Proceedings L.Dis.NO.1983/G3/83, Dated: 30-03-1984 of CSE AP
3) Proceedings Rc.No.815/E1/1999, Dated: 01-09-1999 of CSE AP
4) Proceedings Rc.No.11086/D3/2021, Dated: 24-12-2021 of DEO Guntur
5) Lr.Rc.no.106/MRC/J/2021 Dt.13-12-2021 of MEO, Machavaram through incumbent and Other Connected Papers.

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మొదట్

పై సూచిక (5) ప్రకారంగా మాచవరం మండలం, మం.ప.ప్రా.పాఠశాల (హై) మోర్జంపాడు నందు సె.గ్రే.టీచర్ గా పని చేయుచున్న శ్రీమతి కె.పద్మశ్రీ వారు 2020-21 సమ్మరు వెకేషన్ కు ముందు రోజు చివరి పనిదినము **ది.19-04-2021**న పాఠశాలకు హాజరై తదుపరి ది.20-04-2021 నుండి ది.09-12-2021 వరకు 234 రోజులు వ్యక్తిగత కారణాలపై సెలవుపెట్టి, సెలవు అనంతరము ది.10-12-2021 ఉదయం పాఠశాల విధులలో చేరి యున్నారు మరియు వేసవి సెలవులకు సఫిక్కు & ప్రిఫిక్కు అవకాశము కలదని సదరు సెలవుకాలమునకు అర్హతగల సెలవు మంజూరు అనుమతికి డి.ఇ.ఓ.గారికి ప్రతిపాదనలు తగుచర్య నిమిత్తం సమర్పించడమైనది.

పై సూచికలు (1 నుండి 3) ప్రకారంగా వేసవి సెలవులకు సఫిక్కు & ప్రిఫిక్కు వినియోగించుకొను అవకాశము కలదు మరియు సదరు కాలము **అన్-డ్యూటీగా** పరిగణించు అవకాశము కలదు.

పై సూచిక (4) జిల్లా విద్యాశాఖాధికారి, గుంటూరు వారి ఉత్తర్వులు ప్రకారంగా సదరు ఉపాధ్యాయినికి వారి సెలవు కాలమునకు క్రింది తెలుప బడిన ప్రకారంగా అర్హతగల సెలవులు మంజూరు చేయుచూ ఉత్తర్వులు జారీ చేయటమైనది.

- 1) ది.20-04-2021 నుండి ది.30-06-2021 వరకు **72 రోజులు అన్-డ్యూటీగా** పరిగణిస్తూ ఉత్తర్వులు జారీ చేయటమైనది. (2021 వేసవి సెలవు కాలము)
- 2) ది.01-07-2021 నుండి ది.09-12-2021 వరకు **162 రోజులు జీత నష్టపు సెలవులు** మంజూరు చేయుచూ ఉత్తర్వులు జారీ చేయటమైనది.

సదరు ఉపాధ్యాయినికి మంజూరు చేయబడిన సెలవులను సేవా పుస్తకము నందు నమోదు చేయటమైనది.
నకలు:

- 1) సంబంధిత ఉపాధ్యాయునికి హెచ్.యం. ద్వారా
- 2) సబ్. ట్రైజరీ ఆధికారి, పిడుగురాళ్ళు వారికి
- 3) బిల్లుకి.
- 4) ఫైలుకి.

13.9.2021
Mandal Educational Officer
MANDAL PARISHAD
Machavaram (M), Guntur Dist
06/1/22