

From

HEAD MISTRESS,
ZPHIGH SCHOOL,
ANUPALEM - 522413,
GUNTUR DISTRICT.

To

The Accountant General
O/O. Accountant General (A & E)
A.P & TELANGANA, HYDERABAD.

Rc.No. _____ /2019 , Dated: -09-2019.

Sir,

Sub:Education – Sec. Education-ZILLA PARISHAD SCHOOLS-GUNTUR District.

SMT. P. HEMANTHA LAXMI, SA(MATHS) ZPHIGH SCHOOL,ANUPALEM

RAJUPALEM Mandal –SERVICE Pension Proposals submitted - Req-Regarding.

Ref:1) This office Proceedings Rc.No. _____ / 2019, Dated: -09-2019.

2) Rc.No. 1873/A1/2019, Dated: 25/06/2019 of of District Educational Officer, Guntur.

3) Go.No. 263 Fin.&PIg(PSC)Department, Dt.23/11/1998.

4) G.O.No.40 Education, Dated: 07-05-2002.

5) G.O.Ms.No.97 Fin,(PSC)Deptt., Dt:07/05/2014&G.O.Ms.No.111 Fin.(HRM.VI)Deptt.,Dt.03/09/2015.

6) Cir.Memo. No.113616-E/326/A2/HRM.V/2015, Dt:07/01/2016 of Finance Department.

7) Application of SMT. P. HEMANTHA LAXMI, SA(MATHS) ZPHIGH SCHOOL, ANUPALEM, GUNTUR DIST.

-X-X-X-X-X-

I hereby forward the Retiring Pension Proposal in Triplicate, in respect of SMT. P. HEMANTHA LAXMI, SA(MATHS) ZPHIGH SCHOOL, ANUPALEM, RAJUPALEM MANDAL, GUNTUR DISTRICT who was Voluntarily retired on 31/08/2019 A.N. along with the following documents.

S.No.	Details of documents	Enclosed or Not
1.	Application for Pension and Gratuity in Part-I duly signed by the applicant – in duplicate	YES
2.	Calculation of Pension/Gratuity & Commutatiion etc., Part-II(A) – in duplicate	YES
3.	Sanction of Pensionary Benefits Part – II(B) – in duplicate	YES
4.	Details of Service in Combined / Successor States – Part-II(C) – in duplicate	YES
5.	Descriptive Rolls with specimen signatures of applicants & attested across the photos by the State Government Gazetted Officer – in Quadruplicate	YES
6.	Nominatiion form (for Retirement Gratuity, Life Time Arrears of Service Pension, Death Relief & Commuted Value of Pension) – in duplicate	YES
7.	Declaration of Non-Receipt of any other pension - in duplicate	YES
8.	Last Pay Certificate	YES
9.	No-Dues Certificate	YES
10.	Service Register 3 Volumes (1 BOUND)	YES
11.	Death Certificate in case of Family Pension	NO
12.	Family Members Certificate in case of Family Pension	NO
13.	Certificate of Date of Birth – in case of F.P to Minor Child	NO
14.	Guardian Ship certificate – in case of FP to Minor Children /Disable Children	NO
15.		YES
16.		

The reason for non-furnishing of the above required documents are:

S.No.	Serial No. Of the list above	Reasons for Non-Submission
1	11	This item does not relate to Service Pension
2	12	This item does not relate to Service Pension
3	13	This item does not relate to Service Pension
4	14	This item does not relate to Service Pension

The receipt of the Pension proposals along with Service Registers may please be acknowledged. Necessary orders authorising the pensionary benefits may please be issued at the earliest.

Enclosures: As mentioned above.

Yours faithfully,

PROCEEDINGS OF THE HEAD MASTER, Z.P.HIGH SCHOOL, ANUPALEM

PRESENT: SMT. D. NAGAMALLESWARI.,

Rc.No. /2019

Dated: -09-2019.

SUB: PENSION- Sec.Education- Z.P.High School, ANUPALEM - Sanction of Pensionary Benefits to SMT. P. HEMANTHA LAXMI. S.A(MATHS) ZPHSchool ANUPALEM, Rajupalem Mandal who was Voluntarily retired from her service on the A.N. of 31/08/2019 – Orders - Issued.

REF: 1) G.O.Ms.No. 262 F&P, Dated: 23-11-1998.
2) G.O.Ms.No. 40 Education, Dated: 07-05-2002.
3) G.O.Ms.No. 87 F & P, Dated: 25-05-1998.
4) G.O.Ms.No. 249 F & P Dated: 04-10-2005.
5) G.O.Ms.No.158 F & P , Dated: 16-09-1999.
6) Voluntary Retirement Notice L.Dis.NO.1873/A1/2019, Dt. 25-06-2019 of District Educational Officer, Guntur.
7) Other connected papers.

-X-X-X-X-

In terms of the A.P.Revised Pension Rules 1980 and G.O`s cited Pensionary Benefits are hereby Sanctioned to SMT. P. HEMANTHA LAXMI, S.A (MATHS) Z P High School, ANUPALEM , Rajupalem Mandal of Guntur District was retired from his service on Voluntarily on the A.N. of 31/08/2019. The Pensionary Benefits are payable at State Bank of India, Tenali under A/C. No. 30362982197.

QUALIFYING SERVICE : 33 Years –00 Months-00 Day with weightage of 03 Years – 03 Months – 07 Days (As per GO.No. 100 Fin. Dt.6-4-10.) has been taken in to account and the Last Pay Drawn at Rs.58330/- for pension calculation

RETIRING PENSION : Rs.29165/- w.e.f: 01-09-2019.

RETIREMENT GRATUITY : Rs.1200000 /-

COMMUTATION : Rs.1221290/-

In case of Death of the pensioner the Family Pension Payable to SRI K. RAJA BAPAI AH, H/O.SMT.P. HEMANTHA LAXMI, S.A (MATHS) as detailed below.

Enhance Family Pension Rs. 29165/- upto 31-08-2026.

Normal Family Pension Rs.17499/- from 1-09-2026 to till death or remarriage whichever is earlier.

The Pensioner is informed that if the amount now sanctioned is later found to be excess of what he/she is entitled to will be held responsible and called upon to refund such excess amount.

To

Copy to the Individual.

Copy forwarded to A.G.A.P. Hyderabad

HEAD MISTRESS.

**FORM OF APPLICATION FOR
SERVICE PENSION / FAMILY PENSION / RETIREMENT
GRATUITY / SERVICE GRATUITY / COMMUTATION**

(To be Furnished in Duplicate)

Part – I Information to be furnished by the Government Servant / Applicant

(The Pension Sanction Authority shall forward the application duly processed to the AG (A&E) /
LF Authority within a period of 30 days.)

(As per Govt. Circular Memo No.13910/90/A1/PSC/04 Fin (PSC) Dept, Dt.21-06-2004
& G.O.Ms.No.111 FINANCE(HRM.VI)DEPARTMENT Dated: 03-09-2015)

1. a) Name of the Government Servant :	P. HEMANTHA LAXMI,	
b) Post held:	SCHOOL ASSISTANT (MATHS)	
2. Name of the Applicant : (in case of death of government servant)	DOES NOT ARISE	
3. Permanent Address :	H.NO. 6-68, Currency Nagar, 3 rd Line End, Ramavarappad, VIJAYAWADA, KRISHNA DIST. CELL NO. 9490398859	
4. Employee I.D.Number	0643 222	
5. GPF Account Number	ZP P.F ACCOUNT NO.21569	
6. PAN Card No.	AIHPP 0737 E	
7. Aadhaar No.	7079 3723 5267	
8. IFS Code and MICR Code of the Bank Where payment is opted.	SBIN0000927 & 522002202	
9. Address after retirement :	H.NO. 6-68, Currency Nagar, 3 rd Line End, Ramavarappad, VIJAYAWADA, KRISHNA DIST. CELL NO. 9490398859	
10. Commutation of pension a) Whether willing to commute 40% of monthly pension, subject to A.P Civil Pensions (Commutation) Rules, 1944.	YES	
b) If the answer is 'NO' specify the fraction less than 40%	
11. a) Name of the Pension Disbursing Authority i.e., Treasury Officer/Pension Payment Officer.	STO – RAJUPALEM, DTO, GUNTUR	
b) Name of the paying Bank from where pension payment is desired by the Pensioner / Family pensioner Gratuitant.	Name of the Bank & Branch	S.B. Account No.
	SBI, KOTHAPET, TENALI, GUNTUR DIST.	A/C. NO. 30362982197

Note: Consequent on the issue of orders in G.O.Ms.No. 158Fin.& Plg.(FW.Pen.I)Dept., Dt.16.9.99 enhancing the maximum pension that can be commuted upto 40% w.e.f.1.4.1999, this 1/3 rd was to be changed as 40% at both the places.

12. LIST OF FAMILY MEMBERS

(a)	(b)	(c)	(d)	(e) Marital / Employment status of the Children of the applicant / deceased Government servant	
S.No	NAME OF THE FAMILY MEMBER	Date of Birth	Relationship with government servant	Married or unmarried. Date of marriage if married	Whether employed or not. Give details of employment
1.	KANDULA RAJA BAPAI AH	17-07-1962	HUSBAND	EMPLOYEE
2.	K. RAVI CHANDRA	25-06-1991	SON	UN-MARRIED	STUDYING
3.	K. SIDDAHRDHA	29-06-1995	SON	UN-MARRIED	STUDYING

Instructions :

1. The Government servant is instructed to fill up the proforma very carefully as the data furnished is vital for sanction of family pension. He/she may note that alterations of the data furnished at a later date is not permissible
2. The 'family' for the purpose mean "wife" or "husband" as the case may be, "sons" and "unmarried daughters" as laid down in rule 50(12) (for Family Pension) and rule 46(5)(for gratuity) of AP Revised Pension Rules, 1980.
3. In case of death while in service of Government servant, the answer "Married" in case of daughters will be understood that the daughter is already married as on the date of death of the Government servant

DECLARATION

1. I undertake to refund the amount of Pension. Gratuity and commutation, if it is found subsequently to be in excess of the amount to which I was entitled under the Rules.
2. I solemnly affirm that the particulars given by me in part – 1 at item 12 are correct and true to the best of my knowledge. If found false in future, I am liable for suitable action as may be taken by the Government.
3. The particulars given above are correct and true to the best of my knowledge. If found false in future I may be liable for any action that may be taken by the Government.

(P. HEMANTHA LAXMI)

Signature of the
Government servant / Applicant

Place : ANUPALEM,

Date : -09-2019.

To be filled in by the Head of the Office

1. Applicant for pension / gratuity Etc. in Part – I is received on.....(Date to be recorded).
2. Certified that the person / persons mentioned by the Government servant / Applicant in item 12 of Part-I are legally entitled to receive the pension / share in Gratuity.
3. Guardianship certificate : (to be filled in wherever necessary)

This is to certify that the following minors of the deceased Government servant Late

Sri / Smt.....is / are under the guardianship of

Sri / Smt.....

S.No	Name	Date of Birth

Signature of the Head of the institution

Place : ANUPALEM,

Date : -09-2019.

Office Seal :

Part – II (A) Information to be filled up by the Pension Sanctioning authority :: 3 ::

1. Name of the Government servant and post held :	P. HEMANTHA LAXMI SCHOOL ASSISTANT (MATHS)
2. Father's Name / Husband's name :	KANDULA RAJA BAPAAIAH
3. Name of the Applicant (in case of death of Government Servant)	DOES NOT ARISE
4. Date of Birth of Government servant :	15-07-1967
5. Date of entering into service :	03-07-1989 F.N
6. Date of retirement / death :	31-08-2019 A.N
7. Designation and office from which the Government servant retires / retired / died :	SCHOOL ASSISTANT(MATHS) ZPHIGH SCHOOL, ANUPALEM, GUNTUR DIST.
8. TAN of th e DDO	HYDZ02946G
9. Signature of the DDO	

10. The rule applicable :

(a) The relevant Rule under the A.P Revised Pension Rules. 1980 applicable (tick the rule number(s) Applicable and strike out the rest)

Rule 33 Superannuation Pension (Rule 42)	Rule 34 retiring Pension (Rule 43/44)
Rule 35 Pension on absorption under a corporation	Rule 37 Invalid Pension
Rule 38 Compensation Pension	Rule 39 Compulsory Retirement Pension
Rule 40 Compassionate Allowance	Rule 43 Retirement on completion of 20 years of qualifying service
Rule 44 Retirement on completion of 33 years of qualifying service;	Rule 46 Retirement Gratuity; Rule 50 Family Pension

(b) Whether ANTICIPATORY PENSION is being Sanctioned in terms of Rule 51	YES / NO						
(c) Whether PROVISIONAL PENSION is being Sanctioned in terms of Rule 9(4) read with Rule 52	YES / NO						
(d) Any other rule applicable	A.P.Civil Pension(Commutation)Rules, 1944						
11. TOTAL SERVICE (6-5)	<table border="1"> <tr> <th>Years</th> <th>Months</th> <th>Days</th> </tr> <tr> <td align="center">30</td> <td align="center">01</td> <td align="center">29</td> </tr> </table>	Years	Months	Days	30	01	29
Years	Months	Days					
30	01	29					
12. Periods of non – qualifying service	00 05 06						
a) E.O.L AVAILED 156 DAYS (Rule43) Statement Enclosed							
b) Suspension period	-- -- --						
c) Dies non Break Period	-- -- --						
d) Boy service	-- -- --						
e) Any other service not qualifying for person	-- -- --						
Total Non – Qualifying Service (a to e)	00 05 06						
13. Net qualifying service (11-12)	29 08 23						
14. Weightage, if any (As per G.O.No. 100, Dt. 6-4-2010.)	03 03 07						
15. Total qualifying service for calculation of pension(13+14) (33YEARS SERVICE OR 66 HALF YEARLY SERVICE)	33 00 00						
16. a) List pay drawn(Rule 31, 46(4), 50(12) (c) of APRPRs. 1980) Para 4 of G.O.Ms.No.87, Plg.(FW.Pen.I)Dept Fin &., Dt.25-5-98.	BASIC PAY : Rs. 58330/- Scale of Pay: 35120-87130 Under Revised Pay Scales: 2015						
b) Pay after sanction, of increment due on the due following his retirement as per G.O.Ms. No. 235 Fin&Plg (FW.F.R.II) Dept. Dated 27-10-98.	-----						
17. Calculation of service pension / service Gratuity (Rule 45 of APRPRs. 1980)	58330 x 33/66 = Rs.29165/-						
18. Calculation of Retirement gratuity(Rule 46 of APRPRs.1980) DA @ 27.248%	(58330+15894) X 66X1/4= Rs.1224696/- (OR) Rs.12,00,000/- -whichever is less i.e., Rs. 1200000/-						
19. Calculation of Family Pension	As applicable to the case under consideration						
a) Enhanced Family Pension	58330 X 50/100 = Rs.29165/-						
b) Normal Family Pension	58330 X 30/100 = Rs.17499/-						
20. Period of Payment of Pension	As applicable to the case under consideration						
a) Service Pension	From 01/09/2019 To Till Death						
b) Enhanced Family Pension	From 01/09/2019 To 31/8/2026						
c) Normal Family Pension	From 01/09/2026 To till death OR Re-Marriage of Husband						

21. Government Dues to be recovered in Respect of	Principal	Interest Interest	Total Total
a) House Building Advance	00	00	00
b) Motor Car / Cycle Advance	00	00	00
c) Marriage Advance	00	00	00
d) Advance Leave Salary	00	00	00
e) Advance Salary on Transfer	00	00	00
f) Dues on Account of Government Quarters	00	00	00
g) Telephone / Trunk Call Charges	00	00	00
h) Festival Advance	00	00	00
i) Education Advance	00	00	00
j) Computer Advance	00	00	00
k) Other Government Dues	00	00	00
Total	00	00	00

Note: Information with condition will not be accepted by Pension Issuing Authority. Amounts for recovery should be specified and should be in whole rupees. Absence of information will be understood as no dues for recovery.

22. L.P.C is enclosed / LPC will be sent After retirement :

CERTIFICATE

(As per Cir.Memo.No.42/PSC/2012, Dt.17/02/2012 of Finance (PSC)Department)

Certified that in the capacity of pension sanctioning authorities, that they have verified the services with reference to pay rolls, pay fixations, including the automatic advancement schemes, appointments/pay fixations from time to time till the date of retirement.

PENSION SANCTIONING AUTHORITY.

PART – II (B)

Sanction of Pension

a) **Certificate of competency to accord sanction (Applicable in case of sanction of Pension to Non – Gazetted officers Including Class – IV Employees) :**

i) I am declared by the Head of the Department to be the Head of an office to accord sanction in this case under the powers delegated modified orders issued by G.O.Ms.No.132, F&P(FW.PSC)Dept. Dt. 18/9/2000 and read with G.O.Ms. No. 262, Finance & Planning (FW – PSC) Department dated. 23-11-1998.

OR

ii) I am the next Gazetted Authority in the hierarchy to the Head of the office in this case who is a non-Gazetted officer and hence, I am competent to accord sanction under the powers delegated modified orders issued by G.O.Ms.No.132, F&P (FW.PSC) Department Dt.18-9-2000 and read with vide G.O.Ms. No. 262. Finance & Planning (FW- PSC) Department dated 23-11-1998& G.O.Ms.No.208 Fin.(PSC) Dept., Dt.04/06/2010.

(Strike off whichever is not applicable)

b) **Sanction order :**

Pensionary benefits including commutation found admissible under the rules may be authorised. It is verified from the records in my custody and certify that no disciplinary or judicial proceedings are pending / contemplated against retiring / retired government servant to whom I am the authority for sanction of pension.

c) Name of the beneficiary : SMT. P.HEMANTHA LAXMI, SA(MATHS)

i) Service Pension : Rs. 29165/-

ii) Retiring Gratuity : Rs. 1200000/-

iii) Commutation (Rs.29165X40%=Rs.11666/-) : Rs. 1221290 /- (Rs.11666X12X8.724)

iv) Family Pension :

a) Enhanced Family Pension : Rs. 29165/-

b) Normal Family Pension : Rs. 17499/-

v) Under Revised Pay Scales : **RPS 2015**

Signature and designation of the
Pension sanction authority

Office Seal with Date

Note – 1 : This is to be prepared in duplicate by the pension sanction authority. One for the record of pension sanctioning Authority and the other one to be sent to accountant General / Local Fund Audit Officer.

Note – 2 : The pension Sanctioning Authority should satisfy about the correctness of the particulars of family furnished by the Government servant / Applicant in Part – 1.

Note – 3 : If the pensionary benefits are not to be released, part – II B(b) shall be struck off.

Note – 4 : If there is any like hood of delay, Anticipatory pension / Anticipatory Gratuity as per Rule 51 of A.P. Revised Pension rules 1980 shall be drawn and paid by the Head of office to the beneficiary without any delay

Note – 5 : Heads of Departments are those listed in Appendix – I mentioned in Article 6 of A.P. Financial code Volume – I/ Subsidiary Rule (32 (ii) of FR 9.

LAST PAY CERTIFICATE

1. Last Pay Certificates of SMT. P. HEMANTHA LAXMI, SA(MATHS) was Voluntary Retired on 31-08-2019 AN as SA(MATHS) ZPHS, ANUPALEM, GUNTUR DIST.
2. She was paid up to : 31/08/2019 A.N at the following rates.

Pay	:	Rs. 58330/-
D.A.	:	Rs. 15894/- (@ 27.248%)
H.R.A.	:	Rs. 7000/- (@12%)
P.P	:	<u>Rs. 70/-</u>
TOTAL	:	<u>Rs. 81294/-</u>

EIGHTY ONE THOUSAND TWO HUNDRED AND NINTY FOUR rupees only.

3. She made over charge of the office of ZPHIGH SCHOOL, ANUPALEM, GUNTUR DIST. on the after-noon and will be retired from service.
4. Recoveries are to be made from the pay of Government servant as detailed on the reverse.
5. She has been paid leave salary as detailed below, Deduction has been made on the reverse.

N I L

6. She is entitled to draw the following :

N I L

Date : -09-2019.

Signature of the certifying officer,

NO DUE CERTIFICATE

CERTIFIED that NO amounts are due from SMT. P. HEMANTHA LAXMI, SA (MATHS) ZPHIGH SCHOOL, ANUPALEM, RAJUPALEM MANDAL GUNTUR District Who was Voluntary retired from her service on the After-noon of 31/08/2019..

Signature of the certifying officer,

APPENDIX

DETAILS OF RECOVERIES

Nature of Recoveries

Amount Rs

To be Recovered

DEDUCTION MADE FROM THE LEAVE SALARY

From **To** **on Account of** **Rs.**.....

From **To** **on Account of** **Rs.**.....

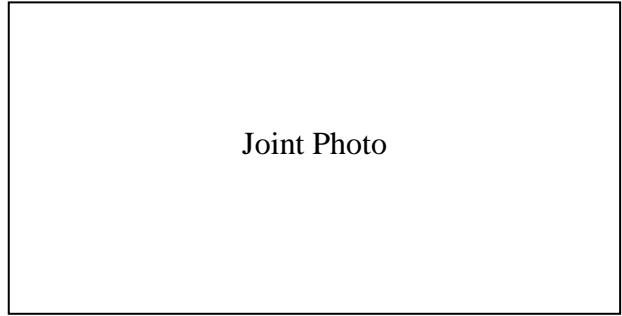
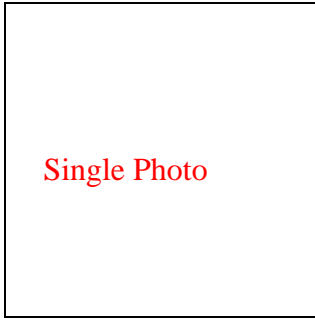
From **To** **on Account of** **Rs.**.....

From **To** **on Account of** **Rs.**.....

Name of the Month	PAY	Gratuity Fee etc.,	Funds & other Deductions	Amount of Income Tax recovered	Remarks
APRIL					
MAY					
JUNE					
JULY					
AUGUST					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					
JANUARY					
FEBRUARY					
MARCH					

**ANNEXURE – I
DESCRIPTIVE ROLLS**

3. SPACE FOR PHOTOGRAPHS



Service Pensioner / Family Pensioner / Gratuitant/Guardian Handicapped Child. **Joint Photo of service with Family pension Beneficiary/Guardian with Minor or Handicapped Child**
(Attested has to be done across the Photos by a Gazetted Officer of A.P. Government in service)

B. SPECIMEN SIGNATURE OF :

i) Service Pensioner :

Specimen signature of **SMT. P. HEMANTHA LAXMI, SA(MATHS)**
W/O. SRI K. RAJA BAPAI AH.

- 1.
- 2.
- 3.

ii) Family pensioner / Gratuitant / Guardian of Minor or Handicapped child:-

Specimen Signature of **SRI K. RAJA BAPAI AH,**
H/O. SMT. P. HEMANTHA LAXMI, SA(MATHS)

- 1.
- 2.
- 3.

C. PERSONAL IDENTIFICATION MARKS OF :

Service pensioner : SMT. P. HEMANTHA LAXMI, SA(MATHS)
W/O. SRI K. RAJA BAPAI AH.

- 1. A MOLE ON THE LEFT FORE ARM MEEN WRIST.
- 2. A MOLE ON THE RIGHT SIDE OF THE NECK.

ii) Family pensioner / Gratuitant / Guardian of Minor or Handicapped Child :

SRI K. RAJA BAPAI AH, H/O. SMT. P. HEMANTHA LAXMI, SA(MATHS)

- 1. A MOLE THE LEFT HAND.
- 2. A MOLE ON THE RIGHT HAND NEAR ANKLE.

::9 ::

d. Left hand thumb and finger impression of service pensioner / family pensioner / gratuitant / guardian of minor of handicapped child :

(to be given by illiterate or those unable to sign and for others it is optional)

Details	Thumb finger	Fore finger	Middle finger	Ring finger	Little finger
Service Pensioner					
Family Pensioner Gratuitant / Guardian of Minor / Handicapped Child					

Place : ANUPALEM,

Attested by
Signature :

Date : -09-2019.

Office seal :

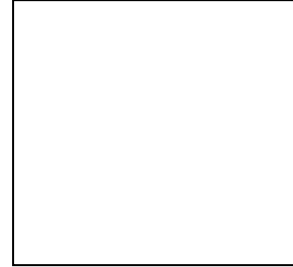
Name: SMT. D. NAGAMALLESWARI,
Designation: GR.II HM

(Attestation has to be done by a Gazetted Officer of A.P State Government in Service)

Note : 3 copies will be forwarded to Accountant General / Local Fund Audit officer by pension Sanctioning Authority and one will be retained by the pension Sanctioning Authority.

PHOTOGRAPH OF PENSIONER & OTHER MARKS OF IDENTIFICATION
(As per Govt. Circular Memo No.13910/90/A1/PSC/04 Fin (PSC) Dept, Dt.21-06-2004)

2. SPACE FOR PHOTOGRAPH



Photograph of SMT. P. HEMANTHA LAXMI, SA(MATHS)
duly attested by the competent Dept authority with their names
written on the photograph (Paste one on the application from
itself & 3 copies of their marks of identification) (this is 1 copy)
(As per Govt. Circular Memo No.13910/90/A1/PSC/04 Fin
(PSC) Dept, Dt.21-06-2004)

(Attestation has to be done by the competent department Authority with their name written on the photograph)

B. SPECIMEN SIGNATURE OF

i) PENSIONER /FAMILY PENSIONER

Specimen signature of SMT. P. HEMANTHA LAXMI, SA(MATHS)
W/O. SRI K. RAJA BAPAI AH.

1.

2.

3.

C. PERSONAL IDENTIFICATION MARKS OF

i) Pensioner / Family Pensioner : SMT. P. HEMANTHA LAXMI, SA(MATHS)
W/O. SRI K. RAJA BAPAI AH.

1. A MOLE ON THE LEFT FORE ARM MEEN WRIST.
2. A MOLE ON THE RIGHT SIDE OF THE NECK.

d. Left hand thumb and finger impression of pensioner / family pensioner /
(to be given by illiterate or those unable to sign and for others it is optional)

Details	Thumb	Fore finger	Middle finger	Ring finger	Little finger
Service Pensioner/ Family Pensioner					

Place : ANUPALEM,

Attested by
Signature :

Date : -09-2019.

Office seal :

Name: SMT. D. NAGAMALLESWARI,
Designation: GR.II HM

(Attestation has to be done by a Gazetted Officer of A.P State Government in Service)

Note : 3 copies will be forwarded to Accountant General / Local Fund Audit officer by pension Sanctioning Authority and one will be retained by the pension Sanctioning Authority.

: : 1 2 : :
A N N E X U R E - I I
N O M I N A T I O N

(The Government servant may use separate forms, if he wishes to make different nominations for each type of payment mentioned below)

I here by nominate the person / persons mentioned below and confer on him / her / them the right to receive Life Time Arrears of Pension, Retirement Gratuity that may be sanctioned by Government, in the event of my death while in service and right to receive on my death Life Time Arrears of Pension. Retirement Gratuity, Commuted value of Pension. Death Relief having become admissible to me on retirement which may remain unpaid at my death.

Name and Address of Nominee (s)	Relationship with Govt. Servant	Age	Amount of share payable to each in col. 1	Contingencies on the happening of which the nomination shall become invalid. (Death need not be Mentioned)	Name and address relationship and age of the alternative nominee(s) to whom the right conferred on the nominee(s) on col. 1 shall pass in the event of the nomination to him/her/them becoming ineffective.	Amount of share payable in col. 6
1	2	3	4	5	6	7
SRI K. RAJA BAPAI AH, H/O. P. HEMANTHA LAXMI, SA (MATHS) ZPHS ANUPALEM	HUSBAND	17- 07- 1962	FULL	On the happening of which the nomination shall become invalid	K. RAVICHANDRA K. SIDDAHRDHA (SONS)	Equal Shares

This nomination supersedes the nomination made by me earlier on.

N.B : The Government servant shall draw lines across the blank space below the last entry to prevent insertions of any name after he/she has signed.

Dated this.....th.....day of SEPTEMBER 2019 at ANUPALEM

Witness :

1. Signature :

Name and Address:
R.RAJIV NAIK, SA(ENGLISH)
ZPHS ANUPALEM,
GUNTUR DIST.522 413

Signature of the Government Servant
Name . SMT. P. HEMANTHA LAXMI,
Designation:SCHOOL ASSISTANT(MATHS)

Countersigned

2. Signature :

Name and Address:
SK.SUBHANI, SA(TELUGU)
ZPHS ANUPALEM,
GUNTUR DIST. 522437

Signature of Head of Office / Department :
Date: -09-2019
Name and Designation :SMT. D. NAGAMALLESWARI,
GR.II HEAD MISTRESS

Office Seal :

Note 1: The Government Servant who has a family may nominate one member or more than one member of the family as defined in rule46(5) of Andhra Pradesh Revised pension rules,1980.

Note 2: The Government Servant who has no family may nominate a person or persons, or a body of individuals whether incorporated or not.

Note 3: The Government Servant may note that the nomination with the signature of two witnesses shall only have the legal validity of a WILL.

Note 4: The Nomination form is to be submitted by the employee in triplicate, one for use of the pension sanctioning Authority and two copies to be forwarded to the Account General / Local Fund Audit Officer.

Note 5: For the purpose of Rule 46,47,48 and 49 of revised Pension Rules, 1980 family in relation to a Govt. Servant means:

(i) Wife or wives in the case of a male Government Servant (ii) Husband in the case of a female Government Servant (iii) Sons including step sons, posthumous son and adopted sons(Whose personal law permits such adoption) (iv) Unmarried daughters including step daughters posthumous daughters and adopted daughters(Whose personal law permits such adoption) (v) Widowed daughters including daughters and adopted daughters (vi) Father including adoptive parents in the case of individuals whose personal law permits adoption (vii) Mother (viii) Brothers below the age of 18 years including step brothers (ix) Unmarried sisters and widowed sisters including step sisters (x) Married daughters and (xi) Children of a predeceased son.

ANNEXURE - III

BY REGISTERED POST

FROM : HEAD MISTRESS, ZPHS, ANUPALEM, RAJUPALEM MD. GUNTUR DISTRICT.
(Pension Sanctioning Authority.)

To:

Accountant General, O/O. A.G(A.E) Hyderabad.

The

(Disciplinary Authority / Appointing Authority / Head of the Department)

Sub :Pension – Sanction of Pension and Other Retiring Benefits in respect of SMT. P.HEMANTHA LAXMI, SA(MATHS) ZPHS ANUPALEM, RAJUPALEM MANDAL,GUNTUR District

* * *

I am to inform you that the Pensioner / Family pension application from SMT. P.HEMANTHA LAXMI, SA(MATHS) ZPHS ANUPALEM, RAJUPALEM MANDAL,GUNTUR DIST. Was Voluntary retired on 31-08-2019 as SCHOOL ASSITT.(MATHS) was forwarded to AGAP / LFA on..... As per the records held by me no disciplinary / judicial proceedings are pending / contemplated against the above retiring / retired government employee. I request you to verify whether any such case is pending against the above employee which entails withholding or with-drawing pension or part of pension permanently or for specified period as laid down under rule 9 of RPRs 1980. If so the AG(A&E) / Dy. Accountant General(Pension), O/o the AG(A&E) A.P. Hyderabad / Local Fund Officer may be intimated accordingly by name either by Registered post or through a special messenger within one month from the date of issue of this letter for withholding pensionary benefits as contemplated in Govt. Memo. No. 33764-A/55/PSC/93, Finance&Planning (FW-PSC) Department, dt. 15-10-1993 and reiterated in Government Memo. No. 37254/361/A2/Pen-I/98, Finance & Planning (FW-Pen.I) Department, dated 4-7-1998. Copies of such orders shall also be sent to the concerned Treasury Officers / PPO for withholding the pensionary benefits. In this connection the instructions issued in para 2, Part – II B of G.O.Ms.No 263, Finance & Planning (FW – PSC) Department, dt 23-11-1998 may be scrupulously followed.

Yours Sincerely

Station : ANUPALEM,

Date : - 09-2019.

(Pension Sanctioning Authority)

PART – II (C) PAGE NO.5

APPORTIONMENT OF PENSION LIABILITY BETWEEN ANDHRA PRADESH & TELANGANA STATES BY PAG (A&E)/DAO

(G.O.No.97 Finance (PSC)Department, Dated:7/5/2014)

1. Name of the Employee (Pensioner) : **SMT. P.HEMANTHA LAXMI,**
2.Designation : **SCHOOL ASSISTANT (MATHS)**
3.Date of Entry into Service : **03-07-1989 FN**
4.Date of Voluntary Retirement / Death : **31 – 08 – 2019**
5.Total Length of Service : **30 YEARS – 01 MONTHS – 29 DAY**
6.Service Particulars :

Sl. No.	From Date	To Date	PERIOD			Office where worked	District	S.R.Entry Details		Name of State (Composite A.P/ Residuary A.P/ Telangana State)
			Years	Months	Days			Volume No.	Page No.	
1	03-07-1989	01-06-2014	24	10	29	GUNTUR DISTRICT			Composit A.P	
2	02-06-2014	31-08-2019	05	03	00	GUNTUR DISTRICT			Residuary A.P/ Telangana	
TOTAL			30	01	29					
E.O.L's			00	05	06					
NET SERVICE			29	08	23					

- 7.Service in Composite Andhra Pradesh upto appointed Date: 24 Y – 10M - 29 D
8.Service in Telangana/Residuary Andhra Pradesh after appointed date: 05 Y – 03M - 00 D
(Strike out whichever is not applicable) TOTAL 30 Y - 01M - 29 D (WITH EOL)

Signature of the Head of Office/
Pension Sanctioning Authority

EXTRA-ORDINARY LEAVE AVAILED PARTICULARS

SMT. P. HEMANTHA LAXMI, SA(MATHS)

ZPHS., ANUPALEM, RAJUPALEM MANDAL, GUNTUR DT.

NOTE: She was retired from her service i.e., 31-08-2019

on VOLUNTARY BASIS ON PERSONAL AFFAIRS

Vide Rc.No.1873/A1/2019 Dated: 25-06-2019 of

District Educational Office, Guntur.

PARTICULARS OF EOL'S

1. 01-02-2019 to 22-04-2019..... 81 Days (Page No.80)

2. 15-06-2019 to 28-08-2019..... 75 Days (Page No.81)

TOTAL.....156 Days

TOTAL SERVICE: 30Years – 01 Months – 29 Days
(From 3-7-1989 to 31-08-2019)

Availed EOL'S 00Years – 05 Months – 06 Days
(156 Days) _____

Net Total Service 29 Years – 08 Months – 23 Days

The above Service information are found correct
as per Service Register and School Records.

H.M.

DECLARATION OF NON-RECEIPT OF ANY OTHER PENSION

(Vide Cir. Memo. No. 113616-E/326/A2/HRM.V/2015, Dt.07/01/2016
of Finance Department in Sl.No.7 document)

I P.HEMANTHA LAXMI, SA(MATHS) ZPHSCHOOL,
ANUPALEM, RAJUPALEM MANDAL, GUNTUR DISTRICT
was Voluntarily retired on the after noon of 31/08/2019
do here by declare that I am not in receipt of any other
pension.

Signature of the Employee.

// Counter Signature//

DECLARATION OF NON-RECEIPT OF ANY OTHER PENSION

(Vide Cir. Memo. No. 113616-E/326/A2/HRM.V/2015, Dt.07/01/2016
of Finance Department in Sl.No.7 document)

My Name is Sri/Smt. _____ . My Husband /

Wife Sri / Smt. _____

_____ was expired on _____

while in Service and do here by declare that I am not in receipt of any other pension.

Signature of the Applicant.

// Counter Signature//

PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER :: GUNTUR
Present: Smt. R.S. Ganga Bhavani, M.Sc.,B.Ed.,

Rc.No.1873/A1/2019

Dated:-25-06-2019

Sub: Education – School Education – Smt. P. Hemantha Lakshmi, SA (Maths), ZPHS, Anupalem, Rajupalem Mandal, Guntur District – Permission to retire from Services i.e., 31-08-2019 on voluntary basis on personal affairs – Orders – Issued – Regarding.

Ref: 1 G.O.Ms.No.413 F&P Department, dt.29-11-1977
2 G.O.Ms.No.8845 Education, dt.19-09-1979
3 G.O.Ms.No.88 F&P Department, dt.26-03-1980
4 Rule No.43 of APRP Rules 1980
5 Representation of the individual through the HM, ZPHS, Anupalem, Rajupalem Mandal, Guntur District.

ORDER:-

In terms of the G.O's 1st to 4th read above and in view of the circumstances explained by the incumbent through the the HM, ZPHS, Anupalem, Rajupalem Mandal, Guntur District, the District Educational Officer, Guntur is pleased to accord permission to Smt. P. Hemantha Lakshmi, SA (Maths), ZPHS, Anupalem, Rajupalem Mandal, Guntur District to retire from services on voluntary basis on the AN of 31-08-2019 on her personal affairs.

Further, the HM, ZPHS, Anupalem, Rajupalem Mandal, Guntur District is instructed to recover dues pending (if any) against the individual before the voluntary retirement.

Necessary entries have to be made in the Service Register of the incumbent with regard to voluntary retirement under proper attestation and report compliance in the matter to the undersigned forthwith.

Further, Original qualification certificates of the individual are hereby cancelled.

Receipt of the proceedings should be acknowledged.

Encls: 1) Original SSC
(Roll.No.257214)
2) Original Intermediate Certificate (657389)
3) Original B.Sc., Roll.No.5679

**Sd/- R.S. Ganga Bhavani,
District Educational Officer,
Guntur**

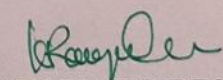
To

Smt. P. Hemantha Lakshmi, SA (Maths), ZPHS, Anupalem, Rajupalem Mandal,
Guntur District(through the MEO concerned)

Copy to HM, ZPHS, Anupalem, Rajupalem Mandal, Guntur District.

Copy forwarded to the Accountant General, AP, Hyderabad for information.

//True Copy Attested//


ASSISTANT DIRECTOR

R
26/6/19