

**PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION  
A.P., AMARAVATI  
Present: K Sandhya Rani I.Po.S**

**Rc.No.170/A & I/2018**

**Dated: 26.04.2018**

**Sub:-** School Education – Conduct of SSC Advance Supplementary Examinations, May/June 2018 – Instructions to be issued to all the Heads of Schools including Clerical staff and Office Sub-ordinates to be present during Summer Vacation – Regarding.

**Read:-** Letter Rc.No. 87/B-2/2018, dated: 10.04.2018 of the Director of Government Examinations, Andhra Pradesh, Amaravati.

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All the District Educational Officers in the state are informed that in the reference read above, the Director of Government Examinations, Andhra Pradesh, Hyderabad has informed that the Government in Memo. No. 30821/Exams/1999-1, dated: 01.07.2000 have issued orders in connection with the conduct of SSC Advance Supplementary Examinations June of every year, in order to facilitate the pass candidates to take admission in the 1<sup>st</sup> year intermediate course without loss of an academic year.

Further, the Director of Government Examinations has informed that the SSC Public Examinations March, 2018 were completed by 29.03.2018 and the results are proposed to be released by 1<sup>st</sup> week of May, 2018. Soon after the publication of the results, the Nominal Roll extracts of the failed candidates will be sent to all the schools in the State. Accordingly the failed candidates have to remit the examination fee to appear for the SSC Advanced Supplementary Examinations to be held in June, 2018. The SSC Advanced Supplementary Examinations will be conducted in the third or last week of June 2018 tentatively. The result will be released in the last week of July, 2018 tentatively.

Therefore, all the District Educational Officers are requested to issue necessary instructions to all the Heads of Secondary Schools under all Managements in their concerned districts on the following items:

1. Specific orders have to be obtained from the competent authority for prevention from availing summer vacations **with effective from the day of release of results of SSC March 2018 to till re – opening of schools** in respect of 1. Headmaster, 2. Junior Assistant / Record Assistant and 3. Office Subordinate. The total staff should not exceed three (3) persons.
2. Institution wise, Name of Head Master/Non Teaching Staff shall be specifically obtained from the competent authority for prevention duly mentioning the period also.

3. Earned Leave may be preserved for all those employees who are prevented from availing summer vacation/ proportionately as per the leave rules.
4. Strictly follow the instructions issued in Commissioner of School Education Procs. Rc.No.362/E1-1/2013, dated: 16.11.2013 with regard to prevention of staff in summer vacation.

**K SANDHYA RANI**  
**COMMISSIONER OF SCHOOL EDUCATION**

To

All the District Educational Officers in the State.

Copy to all the Regional Joint Director of School Education in the State.

Copy to the Director of Government Examinations, Andhra Pradesh, Amaravati

//t.c.f.b.o.//

*K.U. Ramesh*  
**SUPERINTENDENT**

*V/S*  
*30/04/18*