

O/o The Director of Treasuries and Accounts,  
Andhra Pradesh, Amaravati @ Ibrahimpatnam.

**Cir.Memo No. F2/13188/2013**

**Dated: 28 Feb' 2020**

Sub:-**NATIONAL PENSION SYSTEM** – Inter Sector Shifting (ISS) of PRANs – Issued  
Disseminate instructions by DTA on 19.06.16 – follow the procedure – instructions  
issued - Regarding.

Ref:- 1) Memo No. F2/13188/2013, Dated 19<sup>th</sup> July' 2016.

2) Rc.No.03/2019/M1/CPS, Dated: 21/01/2020.

3) C.No.181/P1/GHs.VSP/CPS/2019, Dated:25/01/2020, Rahul Dev Sharma IPS,  
Group Commander, Greyhounds,Visakhapatnam.

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Personal attention of all the Deputy Directors of District Treasuries is drawn to the above subject and is to state that, though there are disseminate instructions in circular memo 1<sup>st</sup> cited, stating that, “Whenever the first salary claim of an employee covered by National Pension System; who has already having PRAN obtained in any sector, should obtain along with the bill a request in Form-ISS seeking Inter-Sector shifting of the subscriber/employee concerned. This should be countersigned by the DDO concerned and enclosed to the first bill. And audit section concerned should take necessary action to furnish the ‘Form- ISS’ to the CPS in charge, and get the PRAN shifted to respective sector. And pay bill should be passed only after carrying out this exercise.”

However it was noticed that, certain DDOs are not enclosing the Inter Sector Shifting Form while submitting 1<sup>st</sup> salary bill of employees who were changed from one sector to another sector (PAO to Treasury or Vice Versa, Centre to State or Vice versa, SAB to State Government or Vice versa etc...), and the concerned Audit Sections are passing the bills without raising objections even till date without observing the Circular Memo 1<sup>st</sup> Cited.

**Therefore, all the Deputy Directors of District Treasuries of the State are requested to instruct the ATOs/ STOs / Resource Persons to follow the instructions scrupulously issued in circular memo 1<sup>st</sup> cited while admitting the bill of employee for 1<sup>st</sup> time and also to guide the DDOs on this subject who are claiming bills under respective treasuries.**

Sd/- B.L.Hanumantha Rao  
Director of Treasuries and Accounts

Encl: Reference 1<sup>st</sup> Cited.  
To

All the Deputy Directors of District Treasuries in the State (through FTP)

(The request of DD, DT, Visakhapatnam vide reference 2<sup>nd</sup> cited was resolved by DTA. Hence requested to take further action)

//f.b.o//

  
Junior Accounts Officer



**Cir. Memo No. D4/13188/2013**

**Dated 19<sup>th</sup> July' 2016**

Sub:- **NATIONAL PENSION SYSTEM** – Shifting of PRANs – **Instructions to all the Treasury Officers** – Issued.

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During the review of NPS data upload process, it is noticed that, there are some subscribers / employees, who are transferred from other Government to State Government Sector or from State Autonomous Bodies, viz., AP Vaidya Vidhana Parishad, etc. In such case, if the subscriber / employee is already having a PRAN, it need to be transferred to our State Government sector; and the Employee ID and the PRAN should be mapped, so as to facilitate automatic transfer of subscriptions of the employee concerned. However, this is not happening; and subscriptions of such employees are held-up in the treasury system. Keeping in view of this, the following instructions are issued:-

- *Whenever the first salary claim of an employee covered by National Pension System; and who is already having a PRAN obtained in any other sector, is received the audit section concerned should obtain along with the bill a request in 'Form-ISS.1' seeking Inter-sector shifting of the subscriber / employee concerned. This should be countersigned by the Drawing and Disbursing Officer concerned and enclosed to the first pay bill.*
- *On receiving the bill, the audit section concerned should take necessary action to furnish the 'Form-ISS.1' to the CPS in-charge; and get the PRAN is shifted to this sector. The pay bill concerned should be passed only after carrying-out of this exercise.*
- *The CPS in-charge shall take action to shift the PRAN and submit a consolidated weekly report in respect of all the sub treasuries informing the details of PRANs shifted in this mode in the Proforma tabulated (Annexure). A Nil report should be given if there are no such cases.*
- *In this connection, all the treasury officers / accountants / sections' concerned are specifically informed that, **they should not recommend for generation of a new PRAN**, under any circumstances in the above said cases.*

**Encl:-** Annexure.

Sd/- K. Kanakavalli,  
Director of Treasuries and Accounts.

To

All the Deputy Directors of District Treasuries in the State (**through FTP**) with a direction to communicate these instructions to all the District Treasury Officers / Assistant Directors / Assistant Treasury Officers / Sub Treasury Officers under their jurisdiction and see that these instructions are strictly compiled with.

// FORWARDED :: BY ORDER //

Junior Accounts Officer.