

Cir. Memo No. F2/3058/2013

Dated 01st August' 2018

Sub:- **NATIONAL PENSION SYSTEM** – Contributory Pension Scheme – Extension of benefit of Death -cum- Retirement Gratuity; and extension of option of Invalidation Pension and Family Pension to the State Government employees covered by NPS and their family members in case of premature exit due to Invalidation / Death – Orders issued by Government – Instructions – Issued.

Ref:- 01). Govt. Memo No. 30857/422/A1/Pen.I/2010, Dated 08/03/2010 of Finance (Pen.I) Department.
02). GO Ms. No. 62, Dated 07/03/2014 of Finance (Pen.I) Department.
03). GO Ms. No. 107, Dated 29/06/2017 of Finance (HR.V-Pension, GPF) Dept.
04). GO Ms. No. 121, Dated 18/07/2017 of Finance (HR.V-Pension, GPF) Dept.
05). GO Ms. No. 47, Dated 20/04/2018 of Finance (HR.V) Department.

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Attention of all the Deputy Directors of District Treasuries in the State; and the Assistant Treasury Officer, Andhra Pradesh Capital Region Treasury, Amaravati @ Ibrahimpatnam is invited to the Government Orders 01st cited, wherein the Government have extended the benefit of Family Pension, Retirement / Death Gratuity to the State Government employees, who are joined Government service on or after 01/09/2004 and covered under National Pension System. The benefit extended was withdrawn in Government Orders 02nd cited, consequent on issuing of PFRDA guidelines.

2. The Government in the Orders 03rd to 05th cited, have extended the following benefits to the State Government employees, who joined Government service on or after 01/09/2004 and covered under National Pension System:-

- a.) *Benefit of 'Death -cum- Retirement Gratuity' on the same terms and conditions, as applicable to the State Government employees governed by the Andhra Pradesh Revised Pension Rules, 1980; and*
- b.) *Option to receive **Invalidation Pension** or **Family Pension** in case of premature exit due to invalidation / death, whatever the case may be, on par with the employees governed by the Andhra Pradesh Revised Pension Rules, 1980, subject to condition that the Accumulated Pension Wealth in the PRAN account of the employee / subscriber concerned shall be remitted back to Government.*

3. On examination of the procedures envisaged by the PFRDA in such matters in their File No. PFRDA/16/14/02/0002/2017-REG-EXIT, Dated 15/01/2018 read with F. No. PFRDA/24/Exit/1, Dated 26/05/2016 and CRAs Cir. No. CRA/SNPSL/SG/2016/62, Dated 09/06/2016 and the Government Orders in GOs 04th and 05th cited, the following instructions are issued:-

- a.) *Employee / Family member of the deceased employee, who is entitled to and opts for availing Family Pension or Invalidation Pension, shall submit an application in prescribed Form. 103-GD along with 'No Objection Certificate' (Annexure-II), Death Certificate, Legal Heir Certificate and Original PRAN Card (if PRAN card is not available, the claimant needs to submit a duly notarized Affidavit as to the reasons of non-submission of Original PRAN card) etc. along with application for sanction of Family Pension / Death - cum- Retirement Gratuity and relevant documents to the Pension Sanctioning Authority (Drawing and Disbursing Officer -cum- Nodal Officer.3) concerned as prescribed by Government in GO Ms. No. 263, Dated 23/11/1998 of Finance and Planning (FW.PSC) Department and GO Ms. No. 97, Dated 07/05/2014 of Finance (PSC) Department.*
- b.) *The Pension Sanctioning Authority shall verify the proposals with reference to the entitlement of the claimant and the documents submitted and attest both the proposals, whenever required and forward the pension proposals to the respective Pension Authorizing Authority, viz., Principal Accountant General (A&E), Andhra Pradesh, Hyderabad / State Audit, as the case may be. **In case of Class-IV employees and other low category employees, i.e., Police Constables and Forest Guards, etc., the Audit Officers of the State Audit department (district level); and Audit Officer working in O/o the Director of State Audit, Amaravati @ Ibrahimpatnam (State Head Quarters) is the competent authority, as the case may be.***
- c.) *Immediately after receiving the intimation of Family pension / pension authorization from the respective Pension Authorizing Authority, the Pension Sanctioning Authority, if itself is the Nodal Officer.3, shall take action to forward the NPS Withdrawal proposal in Form. 103-GD along with Annexure-I, 'No Objection Certificate' (Annexure.II), Death Certificate, Legal Heir Certificate, Original PRAN Card, etc. to the mapped Treasury Officer / Nodal Officer.2 concerned. If the Pension Sanctioning Authority is not the Drawing and Disbursing Officer / Nodal Officer.3, these forms shall be forwarded to the latter, i.e., Nodal Officer.3 to take similar action as above. **The Pension Sanctioning Authority / Drawing and Disbursing Officer / Nodal Officer.3 located under the jurisdiction of Amaravati Capital Region** shall forward the NPS Withdrawal proposals along with copy of attested Pension Payment Order, to the Pay and Accounts Officer, Andhra Pradesh, Amaravati @ Ibrahimpatnam / Nodal Officer.2.*
- d.) *The Pension Sanctioning Authority along with the prescribed Certificate of non-drawal of Anticipatory Pension and Gratuity shall issue another Certificate in the proforma prescribed in Annexure-III certifying that proposals for withdrawal of Accumulated Pension Wealth has been forwarded to the Treasury Officer / Nodal Officer.2 concerned. **The Pension Disbursing Authority / Treasury Officer shall obtain this certificate along with other documents prescribed to be obtained at the time of identification of the pensioner / Family pensioner and file the same in the PPO record.***

- e.) *Maker of the Treasury Officer / Nodal Officer.2 shall login to CRA System to select the option 'Family Pension' and key-in the required information to claim Accumulated Pension Wealth; and provide the Bank account details of Treasury Officer / Nodal Officer.2 as declared in Annexure-I. Thereby a Claim ID gets generated. This Claim ID should be authorized by the Treasury Officer / Nodal Officer.2 in his / her login.*
- f.) *After successful authorization, the Treasury Officer / Checker Nodal Officer.2, **print the output form (Form. 103-GD) and dispatch the same along with filled-in and attested Annexure-I and II, Death Certificate, etc. to the CRA authorities. Simultaneously the Treasury Officer / Nodal Officer.2 shall enter the details of the proposal in Column. (01.) to (09.) of the register to be maintained in the proforma (Annexure-IV).***
- g.) *On receiving the said online confirmation by the Treasury Officer / Nodal Officer.2, the CRA initiates payment process in the CRA System. The Accumulated Pension Wealth of the deceased Government servant / Government servant (in case of disability) for whom withdrawal request is raised, will be transferred to the Bank Account of the Treasury Officer / PAO as mentioned in Annexure-I, as per settlement cycle. **The Treasury Officer / Nodal Officer.2 on receiving the information shall update the Column. (11.) of the register.***
- h.) *On receiving the funds from CRA, the Treasury Officer / Nodal Officer.2 has to remit the entire amount to the HOA: 0071 - Contributions and Recoveries towards Pension and other Retirement benefits 01 - Civil 101 - Subscriptions and Contributions 06 - Refund of Accumulated Pension Wealth in lieu of Family Pension sanctioned to CPS (NPS) employees, by way of challan through CFMS window and update the remittance details in Column. (13.). Then login to NPS Portal (**treasury.ap.gov.in/nps**) and key-in the details of deceased employee / employee, viz., Employee ID, PRAN No., Date of demise, PPO No., total value of Accumulated Pension Wealth, Challan remittance details, etc. for record of Pension Disbursing Authority / Treasury Officer (**Snapshots are annexed herewith for ready reference**). **The Deputy Director, District Treasury concerned can view the treasury wise report under his / her jurisdiction in Online NPS Portal and shall monitor on weekly basis.***
- i.) *The Treasury Officer / Nodal Officer.2 shall watch the status of such withdrawal requests on day-to-day basis and take action to remit the amount as stated at para. 3 (h.) above. He / She shall **maintain the watch register in the proforma prescribed in Annexure.IV and update it at different stages of the withdrawal process till the final remittances are recorded. The Deputy Director, District Treasury concerned shall verify this register and watch the status of the withdrawals and updation of records at periodical intervals.***

- j.) *In all cases of pre-mature exit due to invalidation / death, **which are settled in terms of Government Orders 03rd to 05th cited**, it is the responsibility of Pension Sanctioning Authority to ensure that proposals for withdrawal of Accumulated Pension Wealth is forwarded to the Treasury Officer / Nodal Officer.2 concerned simultaneously along with pension authorization.*
- k.) *In all cases of pre-mature exit due to invalidation / death, **which were so far settled in terms of Government Orders 02nd cited**, the benefit mentioned at para.2 above shall be **extended only after remitting the Accumulated Pension Wealth** in the PRAN Account of the deceased employee / employee by their family members / employee, to the Government account.*
- l.) *All cases of Death -cum- Retirement Gratuity sanctioned in pursuance of orders in Government Orders 03rd cited shall be settled on the same terms and conditions, as are applicable to employees governed by the Andhra Pradesh Revised Pension Rules, 1980.*

4. The Deputy Directors of District Treasuries in the State shall take necessary action to communicate these instructions to all the Divisional Sub Treasuries / Sub Treasuries / Drawing and Disbursing Officers under their jurisdiction by prominently displaying in their Notice Board as well as by way of any other possible communication and see that these instructions are strictly complied with.

Note:	The District Treasury personnel shall opt Family Pension category as 'NPS-FAMILY-Pension' in 'Family Info'; and also opt category as 'NPS-Family-Pension' in 'Pension Basics' under 'PPO RECORD' module in 'Pension Portal', while forwarding the Pension authorization to the Treasury Officer / Pension Disbursing Authority concerned.
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Encls:- As mentioned above.

Sd/- N. Mohana Rao,
Director of Treasuries and Accounts (FAC)
/ State Nodal Officer.

To

- 01). All the Deputy Directors of District Treasuries in the State (**through FTP**), with a request **to direct the District Treasury Officers / Assistant Treasury Officers / Sub Treasury Officers to communicate the same to the Drawing and Disbursing Officers under their jurisdiction** by prominently displaying in their Notice Board as well as by way of any other possible communication.
- 02). The Assistant Treasury Officer, AP Capital Region Treasury, Amaravati @ Ibrahimpatnam (**through FTP**).
- 03). The Pay and Accounts Officer, Sri Anjaneya Towers, D. No. 7-57, I Floor, C-Block, VTPS Road, Ibrahimpatnam, Vijayawada - 521456, Andhra Pradesh, **with a request to communicate the same to all the Drawing and Disbursing Officers under their jurisdiction.**
- 04). The Director of Works and Accounts, Sri Anjaneya Towers, D. No. 7-57, III Floor, C-Block, VTPS Road, Ibrahimpatnam, Vijayawada - 521456, Andhra Pradesh, **with a request to communicate the same to all the PAO (W&A)s in the State.**

05). The Director of State Audit, Sri Anjaneya Towers, D. No. 7-57, IV Floor, C-Block, VTPS Road, Ibrahimpatnam, Vijayawada - 521456, Andhra Pradesh, **with a request to communicate the same to all the District Audit Offices in the State.**

Copy to the following Unit Offices (**through FTP**):-

- 01). the Joint Director (Accts), O/o the Director General of Police, Amaravati @ Mangalagiri.
- 02). the Chief Accounts Officer (Accts),
 - a.) O/o the Commissioner & Director of Agriculture, Amaravati @ Guntur.
 - b.) O/o the Commissioner of Collegiate Education, Amaravati @ Prasadampadu.
 - c.) O/o the Commissioner & Director of School Education, Amaravati @ Ibrahimpatnam.
- 03). the Assistant Director, Directorate of Treasuries and Accounts, Amaravati @ Ibrahimpatnam.
- 04). the Accounts Officer (Accts),
 - a.) O/o the Director General & Inspector General of Prisons, Amaravati @ Vijayawada.
 - b.) O/o the Commissioner of Printing, Stationery & Store Purchases, Amaravati @
 - c.) O/o the Commissioner of Civil Supplies, Amaravati @ Gollapudi.
 - d.) O/o the Commissioner of Social Welfare, Amaravati @ Vijayawada.
 - e.) O/o the Commissioner of Information & Public Relations, Amaravati @ Vijayawada.
 - f.) O/o the Commissioner of Tribal Welfare, Amaravati @ Vijayawada.
 - g.) O/o the Commissioner of Employment & Training, Amaravati @ Vijayawada.
 - h.) O/o the Commissioner of Horticulture, Amaravati @ Guntur.
 - i.) O/o the Commissioner of Fisheries, Amaravati @ Vijayawada.
 - j.) O/o the Director of Backward Classes Welfare, Amaravati @ Vijayawada.
 - k.) O/o the Director of National Cadet Corps, Secunderabad.
 - l.) O/o the Director of Intermediate Education, Amaravati @ Guntur.
 - m.) O/o the Director of Public Health & Family Welfare, Amaravati @ Gollapudi.
 - n.) O/o the Director of Medical Education, Amaravati @ Vijayawada.
 - o.) O/o the Director of Andhra Pradesh Police Academy, Secunderabad.
- 05). the Assistant Accounts Officer (Accts),
 - a.) O/o the Controller, Legal Metrology, Amaravati @ Vijayawada.
 - b.) O/o the Director of Animal Husbandry, Amaravati @ Vijayawada.
 - c.) O/o the Director of Industries, Amaravati @ Vijayawada.
- 06). the Junior Accounts Officer (Accts),
 - a.) O/o the Director of Tourism, Amaravati @ Vijayawada.
 - b.) O/o the Director of Youth Services, Amaravati @ Vijayawada.
 - c.) O/o The Director of Juvenile Welfare, Correctional Services & Welfare of Street Children, Amaravati @ Vijayawada.
- 07). all the Resource Persons of NPS at District Treasuries in the State for their personal attention and to educate the treasury officers under their jurisdiction.
- 08). the Junior Accounts Officer, B - Section of this office.

Copy to the Stock File / Spare (05).

Copy submitted to

- 01). the Principal Secretary to Government (FAC), Finance (HR.V-Pension, GPF) Department, Andhra Pradesh Secretariat, Andhra Pradesh, Amaravati @ Velagapudi for information.
- 02). the Accountant General, Andhra Pradesh & Telangana, Saifabad, Hyderabad - 500 004.

// FORWARDED :: BY ORDER //

Junior Accounts Officer.

Annexure - I
Declaration by Nodal Office

{to be declared by the Nodal Office where family pension is granted to the family member(s) of deceased Government servant or to the Government Servant [in case of disability]}

It is certified that the family pension is being paid by this office to the following family members of the late subscriber Sri / Smt. / Ms. _____ bearing PRAN _____ or to the subscriber Sri / Smt. / Ms. _____ bearing PRAN _____ on disability as per Pension Payment Order No. _____, Dated _____ of the Principal Accountant General, Andhra Pradesh, Hyderabad / Audit Officer, District Audit Office, _____ / Audit Officer, O/o The Directorate of State Audit, Andhra Pradesh, Amaravati @ Ibrahimpatnam.

Name of the family member(s) / Subscriber	Sri / Smt. / Ms.
Relationship of family member with the Subscriber	

In this respect, a No Objection Certificate to transfer the Accumulated Pension Wealth from the NPS account of the deceased subscriber to this office / Government are submitted by the above family member(s) of the deceased subscriber / Subscriber. **Same is enclosed along with this declaration.**

Therefore, now, in accordance with Regulation. 6 (e.) of the PFRDA (Exits & Withdrawals) Regulations, 2015, the amount of Accumulated Pension Wealth lying in the PRAN A/C No. _____ of the deceased subscriber / Subscriber Sri / Smt. / Ms. _____ may be released to this nodal office bank account as per the details given as under:

Name of the Beneficiary	
Bank Account Number	
Bank Name	
Branch Name	
IFS Code	

- *I / We hereby declare that No Objection Certificate to transfer the Accumulated Pension Wealth from the NPS account of the deceased subscriber / Subscriber to this office, have been collected from the family member(s) of the deceased subscriber / Subscriber.*

- *I / We hereby declare that details furnished above are true and correct as per our office records. PFRDA / NPS Trust / CRA shall not be responsible in case of any wrong information furnished in this regard. Further, I understand that funds will be transferred to TO / PAO Bank account on authorization of withdrawal request by office and physical documents is required to be forwarded to CRA for record keeping within sixty (60) days of authorization of withdrawal request.*

Date:	Seal / Stamp	
Place:		Signature of the N.3 / DDO
Name of the N.3 / DDO		
DDO Registration No.		

Countersigned by Nodal Officer.2 / TO / PAO

Date:	Seal / Stamp	
Place:		Signature of the N.2 / TO / PAO
Name of the N.2 / TO / PAO		
DTO Registration No.		

Annexure - II
No Object for settlement of Accumulated Pension Wealth in NPS

{to be enclosed along with Nodal Office declaration where family pension is granted to the family member(s) of deceased Government servant or to the Government Servant [in case of disability]}

I / We, _____ (name of the claimant[s] / Subscriber), hereby confirm that I / We have no objection for release of NPS Accumulated Pension Wealth lying in PRAN of Subscriber (Late) Sri / Smt. / Ms. _____ with PRAN _____ or in my PRAN _____ to Nodal Office / Department where I / he / she was employed as I / We am / are receiving the family pension under Pension Payment Order No. _____, Dated _____ of the Principal Accountant General, Andhra Pradesh, Hyderabad / Audit Officer, District Audit Office, _____ / Audit Officer, O/o The Directorate of State Audit, Andhra Pradesh, Amaravati @ Ibrahimpatnam.

Details of pension being paid (in case of Death)			
Name of the Family member			
PRAN No. of deceased Subscriber			
Pension Payment Order (PPO) No.			
Signature / Thumb impression of Claimant			
Relationship with deceased Govt. servant			
Address			
Phone / Mobile No.			
e-Mail ID			
Place		Date	

Details of pension being paid (in case of Disability)			
Name of the Subscriber			
PRAN No. of Subscriber			
Pension Payment Order (PPO) No.			
Signature / Thumb impression of Subscriber			
Address			
Phone / Mobile No.			
e-Mail ID			
Place		Date	

Attestation by Nodal Office

It is certified that the above declaration and details have been entered and signed / thumb impressed by the family member(s) of deceased subscriber Sri / Smt. / Ms. _____ (PRAN) _____ or by the subscriber before me. Further the above details have been verified from the service record of the deceased subscriber / Subscriber and found in order. Further,

- *I / We hereby declare that No Objection Certificate to transfer the Accumulated Pension Wealth from the NPS account of the deceased subscriber / Subscriber to this office have been collected from the family member(s) of the deceased subscriber / Subscriber.*
- *I / We hereby declare that details furnished above are true and correct as per our office records. PFRDA / NPS Trust / CRA shall not be responsible in case of any wrong information furnished in this regard. Further, I understand that funds will be transferred to TO / PAO Bank account on authorization of withdrawal request by office and physical documents is required to be forwarded to CRA for record keeping within sixty (60) days of authorization of withdrawal request.*

Date:	Seal / Stamp	
Place:		Signature of the N.3 / DDO
Name of the N.3 / DDO		
DDO Registration No.		

Countersigned by Nodal Officer.2 / TO / PAO

Date:	Seal / Stamp	
Place:		Signature of the N.2 / TO / PAO
Name of the N.2 / TO / PAO		
DTO Registration No.		

Annexure - III
Declaration by Pension Sanctioning Authority

This is to certify that, Sri / Smt. _____ (Claimant[s]), W/o, H/o, F/o, M/o, S/o, D/o Sri / Smt. (Late) _____ (name of the deceased employee / Subscriber), who happened to be covered by National Pension System has been sanctioned family pension as per GO Ms. No. 47, Dated 20/04/2018 of Finance (HR.V) Department read with GO Ms. No. 121, Dated 18/07/2017 of Finance (HR.V-Pension, GPF) Department and the same was authorized vide PPO No. _____, Dated _____ of _____ (Pension Authorizing Authority). Proposals for withdrawal of Accumulated Pension Wealth lying in PRAN A/c _____ has been forwarded to the _____ (Treasury Officer / Nodal Officer.2) through this office Lr. No. _____, Dated _____.

Place:
Date:

Office Seal.

Signature of the
Pension Sanctioning Authority.
(Name: _____)
Designation:

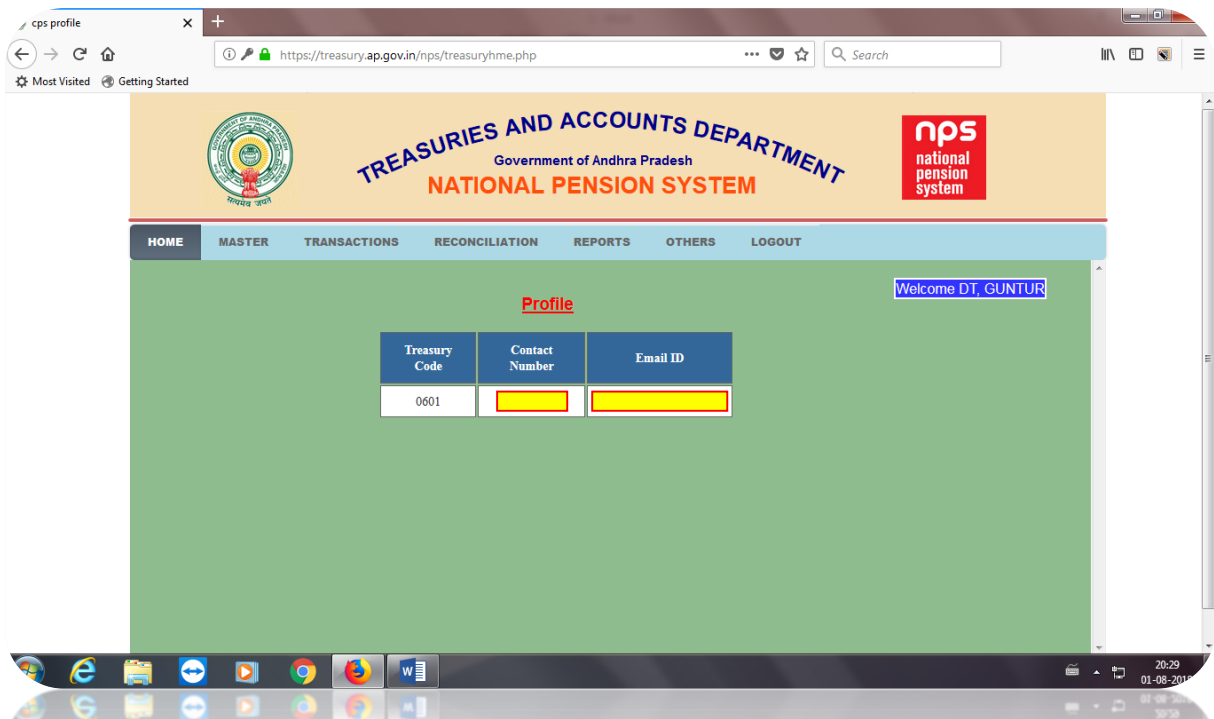
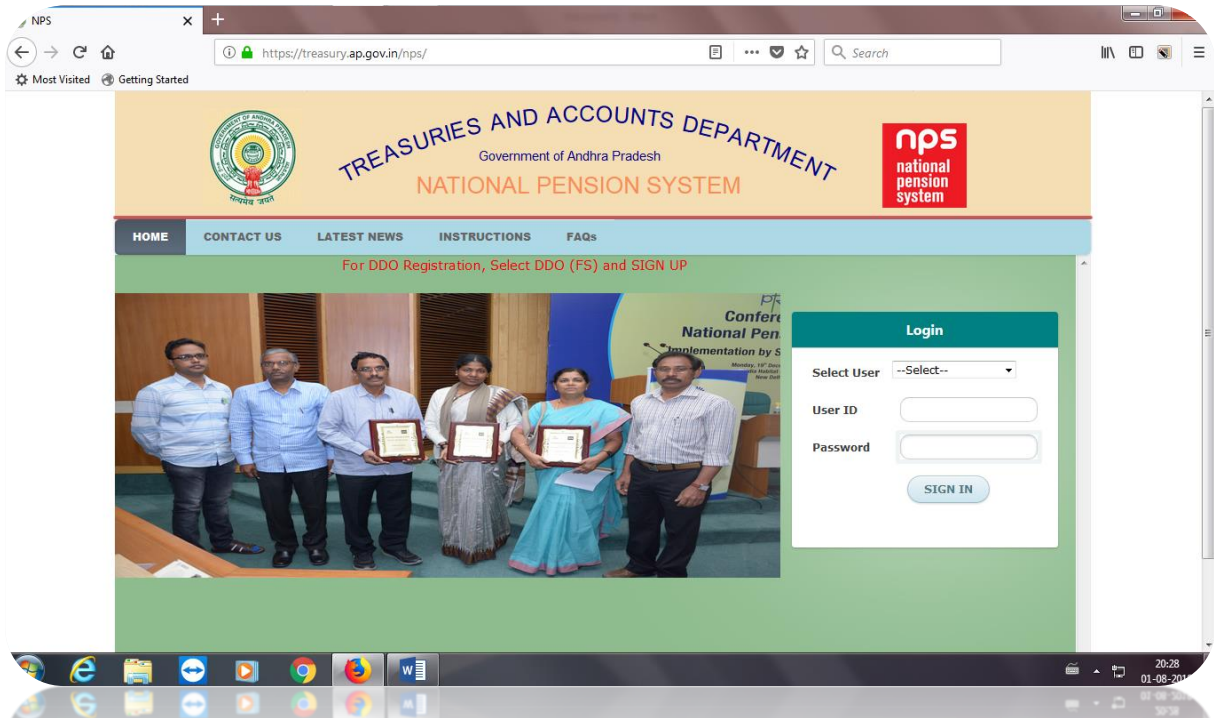
// Countersigned //

// Countersigned //

Drawing and Disbursing Officer
/ Nodal Officer.3.
(Name: _____)
Designation:

Treasury Officer
/ Nodal Officer.2.
(Name: _____)
Designation:

(Snapshots in connection with Cir. Memo No. F2/3058/2013,
Dated 01st August' 2018 of DTA, AP, Amaravati @ Ibrahimpatnam)



https://treasury.ap.gov.in/nps/treasuryhme.php

TREASURIES AND ACCOUNTS DEPARTMENT
Government of Andhra Pradesh
NATIONAL PENSION SYSTEM

nps national pension system

HOME MASTER **TRANSACTIONS** RECONCILIATION REPORTS OTHERS LOGOUT

Generate Text File
NPS Family Pension NPS FP Entry
NPS FP Report

Welcome DT, GUNTUR

Treasury Code	Contact Number	Email ID
0601		

https://treasury.ap.gov.in/nps/nps_fp_entry.php

https://treasury.ap.gov.in/nps/nps_fp_entry.php

TREASURIES AND ACCOUNTS DEPARTMENT
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NATIONAL PENSION SYSTEM

nps national pension system

HOME MASTER **TRANSACTIONS** RECONCILIATION REPORTS OTHERS LOGOUT

Welcome DT, GUNTUR

NPS FAMILY PENSION ENTRY

Employee ID of deceased employee

Date of Birth

Date of joining into service

PRAN

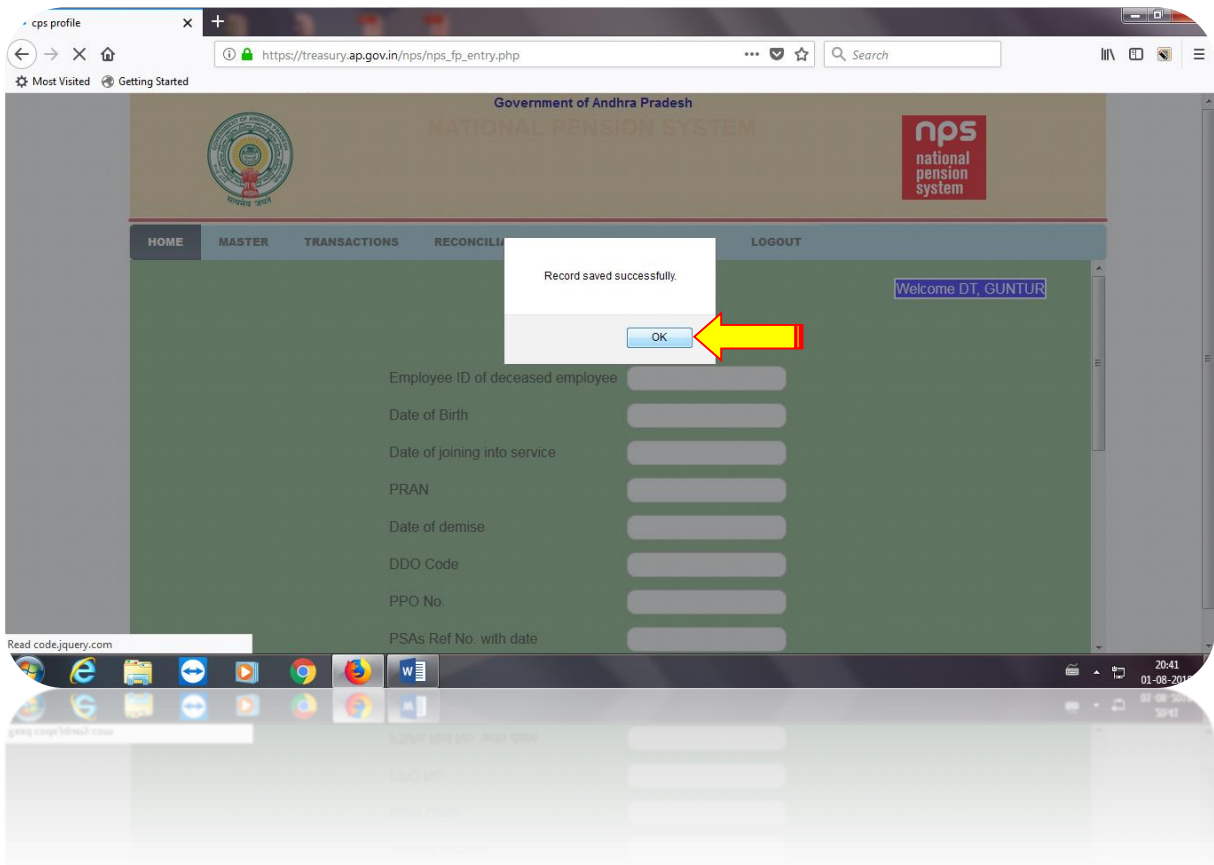
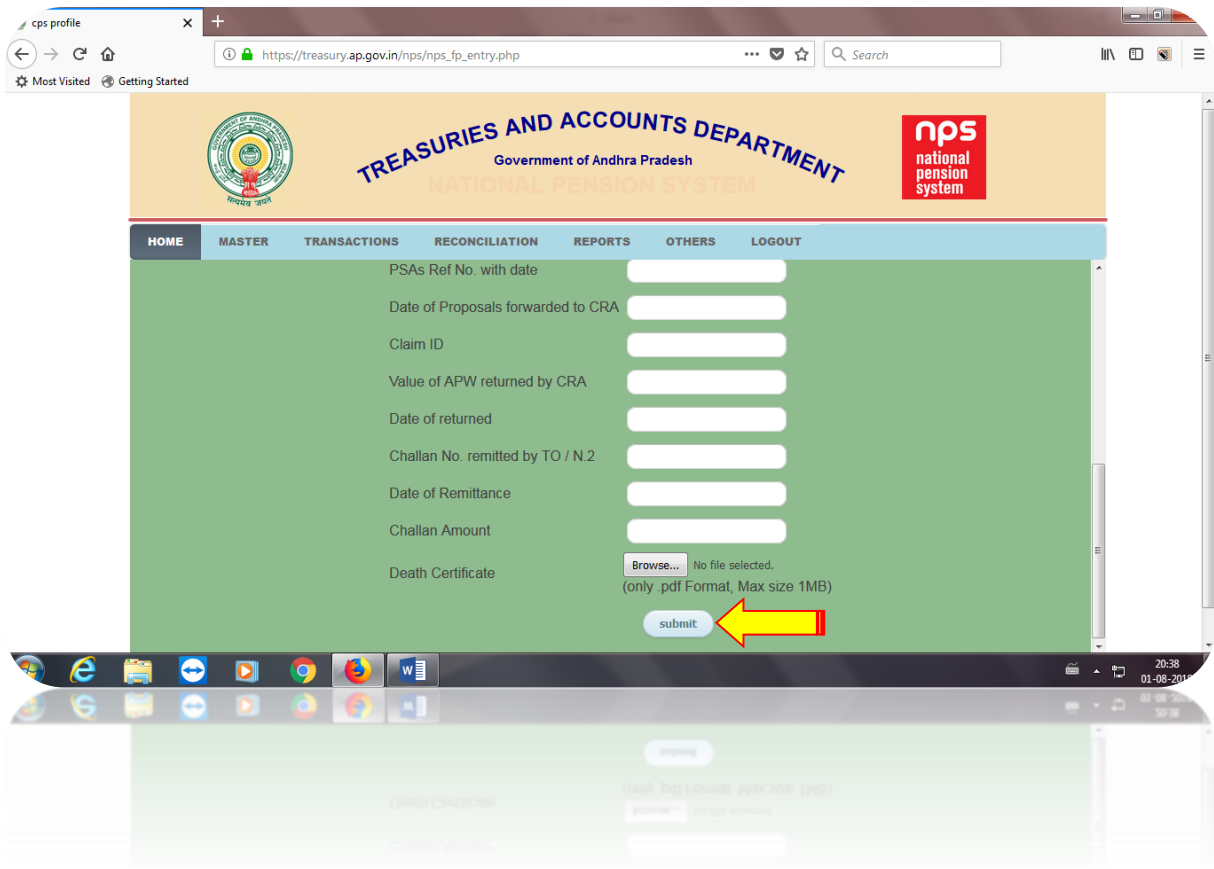
Date of demise

DDO Code

PPO No.

PSAs Ref No. with date

All fields are mandatory



https://treasury.ap.gov.in/nps/treasuryhme.php

TREASURIES AND ACCOUNTS DEPARTMENT
Government of Andhra Pradesh
NATIONAL PENSION SYSTEM

nps national pension system

HOME MASTER **TRANSACTIONS** RECONCILIATION REPORTS OTHERS LOGOUT

Generate Text File
NPS Family Pension
NPS FP Entry
NPS FP Report

Welcome DT, GUNTUR

Treasury Code	Contact Number	Email ID
0601		

https://treasury.ap.gov.in/nps/nps_fp_entry.php

treasury.ap.gov.in/nps/0601-fp-... X

https://treasury.ap.gov.in/nps/0601-fp_report.txt

Emp ID Name DoB DoJS PRAN DoDemise DDO Code PPO No. PSA Lr.
Dt of req to CRA Claim ID Value of APW Dt of returned Challan No. Dt of Remittance Challan Amount

1
