

Covering letter for Request for Change/Correction in Subscriber Master Details and /or Re-Issue of I-Pin/T.Pin/PRAN CARD

(To be submitted by DDO in duplicate on official stationery)

To _____

From:

Date:

DDO Registration Number:

DDO Name and Designation:

DDO's Contact No:

Enclosed Please find _____(Inwords) number of request from subscribers for Change/Correction in Subscriber Master Details and Re-Issue of I-Pin/T-Pin/PRAN

I the authorized signatory, have verified the change request and declare that what is stated is correct and complete.

Yours faithfully,

Signature/Name of authorized signatory

Stamp of DDO

Instructions:

1. This covering letter is to be provided by the DDO along with the Request fo Change/Correction in Subscriber Master Details and Re-Issued of I-Pin/T-Pin/PRAN.
 2. Please quote the correct DDO Reg.No. allotted by CRA. The Change request forms are liable to be rejected if incorrect DDO Reg.No. is mentioned.
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