

CERTIFICATE OF TRANSFER OF CHARGE

Head Quarter :

Post :

Order under which :

RELIEVED OFFICER

- 1) Name and Initial (Block Letters) :
- 2) i) If Proceeding on Leave : -
 - ii) Duration of Leave : -
 - iii) address during leave : -
- 3) i) If retiring if Proceedings on leave :
Preparatory to retirement and if it is
Proposed to draw the provident fund
Money immediate whether application
has been sent to Accountant General or :
 - ii) If on Transfer :
 - a) Post :
- 4) Signature :
- 5) Official Designation if holding charge :
in addition to other duty.

RELIEVING OFFICER

- 6) Name and Initial (In Block Letters) :
- 7) Whether returning from leave :
 - i) If so place to which orders of Posting :
were received.
 - ii) If not from what :
 - a) Post :
 - b) Station :
 - c) Date of relief of old station :
- 8) Signature :
- If only holding Charge in whether to
Other duty. :
- 9) Official designation of Relief Officer :