

## వాలంటరీ రిటైర్మెంట్:(స్వచ్ఛంద పదవీ విరమణ)

- ➡ వాలంటరీ రిటైర్మెంట్ కొరకు 20 సం|| అర్హత గల సర్వీసు పూర్తి చేసినవారు 3 నెలల ముందుగా తానున్న పోస్టుకు నియామకము చేయు అధికారికి నోటీసు ఇవ్వాలి.
- ➡ వాలంటరీ రిటైర్మెంట్ అనుమతికై ఉద్యోగి ఆరోగ్యంగా ఉన్నట్లు, డ్యూటీ చేయుటకు అర్హత కలిగినట్లు ఇద్దరు వైద్యులచే (Civil Surgeons) సర్టిఫికేట్ సమర్పించాలి.
- ➡ అనారోగ్యం, ఉన్నత విద్యాభ్యాసమునకు పెట్టిన జీతనష్టపు సెలవు తప్ప, మరే ఇతర జీతనష్టపు సెలవు అర్హత గల సెలవుగా పరిగణించబడదు.
- ➡ అధికారి ఐచ్చిక రిటైర్మెంట్ కు అనుమతి ఇచ్చిన తర్వాత పదవీ విరమణ చేయాలి.
- ➡ గ్రాట్యూటీ మాత్రము 20 సం|| వచ్చేదే ఇస్తారు. కుటుంబ పెన్షన్, కమ్యూటీషన్ సౌకర్యాలు ఉంటాయి.

(A.P.R.P Rule 1980 Rule 43(5))

(G.O.Ms.No.413 F&P Dt:29-11-1977)

- ➡ వాలంటరీ రిటైర్మెంట్ పొందువారికి (ఇతర కారణాలపై) కారుణ్య నియామక సౌకర్యం వర్తించదు.
- ➡ వాలంటరీ రిటైర్మెంట్ కు వైద్య పరీక్షలు అవసరం లేదు.
- ➡ 20 సం|| సర్వీసు కలిగి యుండి వాలంటరీ రిటైర్మెంట్ చేయు ఉద్యోగి ఇంకను 5 సం|| మించి సర్వీసు ఉంటే 5 సం|| వెయిటేజి కలుపుతారు. 5 సం|| లోపు సర్వీసు ఉంటే అంతకాలం మాత్రమే సర్వీసు వెయిటేజి కలుపుతారు. దాని ఆధారంగానే పెన్షన్ లెక్కిస్తారు.

వాలంటరీ రిటైర్మెంట్ :

పెన్షన్కు అర్హతలు గల 20 సంవత్సరాల సర్వీస్ పూర్తి చేసుకొనిన ఉద్యోగి ఐచ్ఛికముగా పదవీ విరమణకు అనుమతిని కోరవచ్చును. కానీ అతనిపై అపరిష్కృత ఆరోపణలు లేకుండా ఉండాలి. ఈ సర్వీస్కు మెడికల్ గ్రౌండ్స్పై తీసుకొన్న ఇ.బి.ఎల్. మరియు ఇతర ఇ.బి.ఎల్ కాలాన్ని లెక్కించరు. కానీ ఉన్నత విద్యాభ్యాసానికి మంజూరైన ఇ.బి.ఎల్ను సర్వీస్గా లెక్కిస్తారు. ఐచ్ఛిక విరమణ చేసేనాటికి 33 సంవత్సరాల సర్వీస్కు తగ్గితే 5 సంవత్సరాలకు మించకుండా వెయిటేజి ఇస్తారు. (G.O.M.s. No. 100 dt.6-4-2010)

వాలంటరీ రిటైర్మెంట్ తీసుకొనదలచిన ఉద్యోగి కనీసము (3) మూడు నెలల ముందు అపాయింటింగ్ అధికారికి వినతిపత్రము (నోటీస్) ఇచ్చి రసీదు పొందాలి. ప్రభుత్వము అనుమతిస్తే తక్కువకాలము నోటీసుకుకూడా అనుమతించవచ్చు. నియామకము అధికారి ఉద్యోగి అభ్యర్థనను తిరస్కరించుటకు కూడా అవకాశముంది. ఐచ్ఛిక రిటైర్మెంట్ తేదీలోగా ఉద్యోగి మనసు మార్చుకొని తనిచ్చిన ఐచ్ఛిక రిటైర్మెంట్ నోటీస్ను ఉపసంహరించుకొనవచ్చును.

✓ 21. **Counting of periods spent on leave:—** (1) All leave during service for which leave salary is payable and all extraordinary leave granted on medical certificate shall count as qualifying service:

Provided that in the case of extraordinary leave other than extraordinary leave granted on medical certificate the appointing authority may, at the time of granting such leave, allow the period of that leave to count as qualifying service if such leave is granted to a Government servant,—

(i) due to his inability to join or rejoin duty on account of civil commotion; or

(ii) for prosecuting higher scientific and technical studies.

(2) Extraordinary leave granted for other reasons than those mentioned above will count as qualifying service upto a maximum extent of 36 months in the entire service provided that in the case of a Government Servant taking employment elsewhere, extraordinary leave will count for qualifying service subject to payment of pension contribution and leave contribution as may be prescribed.

**43. Retirement on completion of 20 years of qualifying service:—**

(1) A Government Servant shall have the option to retire from service voluntarily after he has put in not less than twenty years of qualifying service:

**Provided** that he gives a notice in writing of his intention to retire voluntarily of atleast three months to the authority which has power to make a substantive appointment to the post from which he retires:

**Provided further** that [x x x], a notice of less than three months may also be accepted by the competent authority:

[Omitted by G.O.Ms. No. 130, Fin. & Plg., dt. 21-7-1992.]

**Provided also** that, notwithstanding anything in Rule 21, extraordinary leave availed on any ground other than for prosecuting higher studies within the State/outside the State/country without receiving any payment except stipends during the period of such leave from any source, but including on medical certificate, shall not be reckoned as qualifying service for purposes of arriving at the qualifying service of twenty years referred to in this rule.

[G.O.Ms.No. 147, Fin. (Pension-I) Dept., dt. 11-5-1982 with retrospective effect from 31-12-81 and further amended in G.O.Ms. No. 32, Fin. (Pension-I), dt. 6-2-1984.]

# ప్రభుత్వ ఉత్తర్వులు

20 సం॥ సర్వీసు ఫన్న వుద్యోగులు ఇచ్చికంగా  
పదవీ విరమణ చేయటకు ఉత్తర్వు

## GOVERNMENT OF ANDHRA PRADESH

Pension - Scheme of Voluntary Retirement for State Govt. Employees—Orders—Issued Finance & Planning (Fin Wing. Pen. 1) Department.

G.O.Ms.No. 413.

Dated 29-11-1977.

Read the following:

1. G.O. Ms.No. 187. Fin. & Plg (Fin wing.Pen 1) dt. 29-7-75.
2. G.O.Ms.No. 198. Fin. & Plg. (Fin Wing Pen. 1) dt. 4-8-75.
3. Govt. of India, Ministry of Home Affairs, Dept. of Personnel & Administrative reforms, Office Memo. No. 25013/7/77. Estt. (A) Dt. 26-8-77.

### ORDERS :

In the orders first and second read above instructions were issued regarding the retirement of Govt. servants, before reaching the age of superannuation in public interest of those instructions, a Govt. servant also can retire from service by giving three months notice subject to the conditions laid in the orders read above, as clarified or amplified subsequent.

The Govt. of India, through their office memo. third read above, have introduced the Voluntary Retirement Scheme for the Central Govt. employees. This scheme envisages, among other things, voluntary retirement, after completion of 20 years qualifying service, with a weightage of upto 5 years. Govt. have examined the Central Scheme and have decided to introduce a 'Voluntary Retirement Scheme' for the State Govt. employees.

After careful consideration of this question, Govt. have decided that the Govt. servants may be allowed to retire voluntarily after 20 years qualifying service on proportionate pension and gratuity, with a weightage of upto five years service. Accordingly, the following instructions are issued.

i. Govt. servants who have put in not less than twenty years qualifying service may, by giving atleast three months notice, in writing to the authority which has power to make a substantive appointment to the post from which they propose to retire, retire from service voluntarily under this scheme is purely optional, the initiative resting with Govt. servants themselves. Govt. does not have the reciprocate right to retire Govt. servants, on its own under this scheme.

ii. The benefit of 'Retiring Pension' will be admissible to the Govt. servants retiring under this

scheme.

iii. A notice of less three months may also be accepted by the competent authority in deserving cases with the approval of Govt.

iv. If a Govt. servant retires under this scheme while he is on "Leave not due" without returning to duty, the retirement shall take effect from the date of commencement of the "Leave not due" and the leave salary paid in respect of such Leave not due shall be recovered.

v. Before a Govt servant gives notice of voluntary retirement under this scheme, he should satisfy himself by means of a reference to the appropriate administrative authority that he has, in fact, completed twenty years qualifying service.

vi. A notice of voluntary retirement may be withdrawn subsequently only with approval of the authority mentioned instructions 1) above provided the request for such withdrawal is made before the expiry of the notice.

vii. When a notice of voluntary retirement is given under this scheme, the authority competent to accept the notice under instructions (i) above, shall immediately review the cases to see whether departmental disciplinary or court proceedings are pending or contemplate against the Govt. servant seeking voluntary retirement, which in his opinion are likely to culminate in major penalty of dismissal or removal from service. The notice of voluntary retirement may be refused in such cases by the competent authority.

viii. On receipt of a notice of voluntary retirement, the authority competent to accept the notice, shall issue an order before the expiry of the notice period, either accepting or rejecting the voluntary retirement. Such Govt servant shall not however retire unless the notice of voluntary retirement is accepted by the competent authority.

ix. While granting proportionate pension to a Govt. servant retiring voluntarily under this scheme, Weightage of upto five years would be given as an addition to the actual qualifying service, rendered by him. The weightage shall be subject to the following conditions.

a) The total reckonable service for calculation of pension and gratuity i. e. actual qualifying service with weightage of upto five years shall be subject to a maximum of 33 years.

b) The weightage shall be restricted to the period left for superannuation. In other words, if a Govt servant is left with just one or two years service to retire on superannuation pension the weightage will be subject to a maximum of that period i. e. (the period left for superannuation)

c) Govt. Servants retiring voluntarily under this scheme shall not be eligible for the weightage in service, admissible subject to certain conditions, in accordance with orders issued in G. O. Ms. No. 266. Fin.& Plg. (Fin. Wing Pen 1) Dept. dt. 3-5-76, G. O. Ms. No. 266 Fin & Plg (Fin. Wing. Pen. 1) Dept. dated

2-3-77 and G. O. Ms. No. 328. Fin. & Plg. (Fin Wing. Pen. 1) Dept. dt 26-9-77.

d) The weightage under the scheme will be only an addition to the qualifying service for purpose of pension and gratuity. It will not entitle the Govt. servants to any notional fixation of pay for the purposes of calculating the pension and gratuity which will be based on the actual emolumentes calculated with reference to the date of retirement.

x. The amount of pension to be granted after giving weightage under this scheme will be subject to the provisions of articles 351 and 470 of Civil service Regulations/ Rule 236 and 238 of Hyderabad Civil service rules.

xi. The scheme of voluntary retirement under these orders will not apply to these Govt. servants on deputation to autonomous bodies/ public sector undertakings etc. who propose to get absorbed in the autonomous bodies/undertaking etc, and the grant of retirement benefits to them in respect of their service under Govt. will continue to be governed by the seperate set of instructions issued by the Govt. in this regard.

xii. Govt. servants retiring voluntarily under this scheme would continue to be subject to the provisions in the pension rules relating to post retirement commercial employment. Where ever in their cases, permission for the post retirement commercial employment will be granted liberally.

4. In the light of these orders necessary amendments to the relevent rules will be issued seperately.

(By order and in the Name of the Governor of Andhra Pradesh)

B. P. R. VITHAL  
Secretary to Government.