

From

To

The Accountant General
O/o A.G (A & E)
VIJAYAWADA520 002.

Rc.No. _____ - Dated: _____.

Sir,

SUB:Education – Sec.Edn., – Zilla Parishad - _____ Sri / Smt. _____

_____ - Submitting Revised Pensionery Benefit Proposals – Req. – Reg.

Ref: 1) _____

2) Proc. Rc.No. _____

3) _____

4) Application of the Individual with P.P.O.No. _____

5) Other Connected Papers.

X-X-X-X-X-X

I am herewith submitting the Revised Pensionery Benefit Proposals inrespect of

Sri/Smt. _____

_____ MANDAL Of

_____ District due to Sanction of _____

_____ vide references cited above 2nd & 3rd.

I request that necessary Authorisation for payment of Revised Pensionery Benefits inrespect of above incumbent may issue at an early date.

Thanking You Sir,

Yours faithfully,

Enclosures:

1. Revised Pensions Sets – 3 Copies.

With Service Register.

2. Proceddings Copy

3. PPO DUPLICATE COPIES.

4. Other Connected Papers.