PROCEEDINGS OF THE HEAD MASTER::Z.P.HIGH SCHOOL::BRAHMANAPALLI

Present: Sri N.NAGESWARA RAO.,

Rc.No. /2020 Dated: 22- 09-2020 .

Sub: Education – Secondary Education – Z.P - Guntur District - Sri ALLU BALI . REDDY, RTD. SA(BS) ZPHS BRAHMANAPALLI – Permission for Encashment . of Earned Leave & Half Pay Leaves on Retirement – Orders – Issued. . Ref: 1) G.O.Ms.No.232 Finance Department Dt. 16/09/2005. . 2) GOMs.No.154 Finance Department Dt. 04-05-2010. . 3) Cir.Memo No.196330-C/86/A2/HRM.V/2016 Fin.(HR.V) Deptt. Dt.17-10-2016. . 4) GOMs.No.148 Finance Department Dt. 21-08-2017. . 5) GOMs.No.90 Finance Department Dt. 08-06-2018. . 6) GOMs.No. 40 School Education Department Dt. 07-05-2002. . 7) Rc.No. 9281/A5/2019 Dated: 27-11-2019 of DEO, Guntur. . -x-x-x-

In obedience to ref. 1st  to 7th cited above Sri ALLU BALI REDDY, SA. (BS) ZPHIGH SCHOO, BRAHMANAPALLI, PIDUGURALLA MD. Guntur District Who retired from his service on 30-06-2020 is permitted to eancash 107 Days of Earned Leave and 193 Days Half Pay Leave on Retirement and subject to the conditions that the Earned Leave and Half Pay leave should not exceed 300 days to encash on retired. . **The Leave Account details of the Individual is as follow**:

|  |  |  |  |
| --- | --- | --- | --- |
| LEAVE | Total No.of Leaves balance as on the date of death | Total No. Of Leaves permitted to encash on death | Balance(Which is closed to Zero in SR due to Death) |
| **EARNED LEAVE** | 107 | 107 | 0 |
| **HALF PAY LEAVE** | 486 | 193 | 293 |

Sanction is hereby accorded for the drawal of Rs. 557234/- due to encashment of EL & HPL on retirement. The expenditure is debitable to the Head of Accounts as follows vide the ref.3rd cited above (Cir.Memo No.196330-C/86/A2/HRM.V/2016 Fin.(HR.V) Deptt. Dt.17-10-2016). The detailed calculation of bill is enclosed to this Proceedings.

|  |  |  |
| --- | --- | --- |
| CLAIM | E.L AMOUNT | HEAD OF ACCOUNT |
| Amount allocable between two successor States of AP & TS | Rs.446886/- | 2071-01-115-00-14-002-000-N-V-N |
| Amount allocable to successor state of Andhra Pradesh | Rs.110348/- | 2071-01-115-00-24-002-000-N-V-N |
| **Total** | **Rs.557234/-** |  |

Necessary entries are recorded in the S.R. of the Individual. It is informed that If any excess amount paid during sanction, the excess amount will be recovered from the Pensionary Benefits of the Individuals.

Copy to the Individuals. Copy to File H.M Copy to the Sub-Treasury Officer, Piduguralla.

**NON- DRAWAL CERTIFICATE**

This is to certify that Sri / Smt. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was retired from his / her service on the AN of \_\_\_\_\_\_\_\_\_\_\_ after attaining the age of 58 / 60 years on Superannuation

And his / her EARNED & HALF PAY LEAVE ENCASHMENT ARREARS ( Amount allocable between two successor States of AP & TS: Head of A/c. 2071-01-115-00-14-002-000-N-V-N ) Claime Rs.\_\_\_\_\_\_\_\_/- (Inwords\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_only) was NOT DRAWN and PAID to Retired Teacher as on date.

The above information are found correct as per Records.

Place:

Date: H.M

**NON- DRAWAL CERTIFICATE**

This is to certify that Sri / Smt. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was retired from his / her service on the AN of \_\_\_\_\_\_\_\_\_\_\_ after attaining the age of 58 / 60 years on Superannuation

And his / her EARNED & HALF PAY LEAVE ENCASHMENT ARREARS ( Amount allocable to successor State of Andhra Pradesh: Head of A/c. 2071-01-115-00-24-002-000-N-V-N ) Claime Rs.\_\_\_\_\_\_\_\_/- (Inwords\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_only) was NOT DRAWN and PAID to Concerned Proper Person as on date.

The above information are found correct as per Records.

Place:

Date: H.M