PROCEEDINGS OF THE HEAD MASTER::Z.P.HIGH SCHOOL::PIDUGURALLA

Present: SMT. L. DHANA LAKSHMI.,

Rc.No. /2021 Dated: -06-2021.

Sub: Education – Secondary Education – Z.P - Guntur District - Sri Shaik . Baji, SA(BS) (Late) ZPHS PIDUGURALLA – Permission for Encashment . of Earned Leave & Half Pay Leaves on Death – Orders – Issued. . Ref: 1) G.O.Ms.No.234 Finance Department Dt. 10/08/2006. . 2) GOMs.No.154 Finance Department Dt. 04-05-2010. . 3) Cir.Memo No.196330-C/86/A2/HRM.V/2016 Fin.(HR.V) Deptt. Dt.17-10-2016. . 4) GOMs.No.148 Finance Department Dt. 21-08-2017. . 5) GOMs.No.90 Finance Department Dt. 08-06-2018. . 6) GOMs.No. 40 School Education Department Dt. 07-05-2002. . 7) Death Certificate Issued by Miryalagudem Municipality, Dt.17-05-2021. . 8) Proper Person Certificate Issued by Talhsildar,Piduguralla, Dt.04-06-2021. . -x-x-x- In obedience to ref. 1st  to 7th cited above Sri SHAIK BAJI, S.A (BS) ZPHSCHOOL, PIDUGURALLA TOWN & Mandal, Guntur District Who expired from his service on 02-05-2021 is permitted to eancash 67 Days of Earned Leave and 233 Days Half Pay Leave on death and subject to the conditions that the Earned Leave and Half Pay leave should not exceed 300 days to encash on death. . **The Leave Account details of the Individual is as follow**:

|  |  |  |  |
| --- | --- | --- | --- |
| LEAVE | Total No.of Leaves balance as on the date of death | Total No. Of Leaves permitted to encash on death | Balance(Which is closed to Zero in SR due to Death) |
| **EARNED LEAVE** | 67 | 67 | 0 |
| **HALF PAY LEAVE** | 360 | 233 | 127 |

Sanction is hereby accorded for the drawal of Rs.392820/- due to encashment of EL on death. The amount will be credited to the account of Smt. Syed Khursheed, W/O. Sri Shaik Baji (Late) as per Proper Person Certificate issued by the Tahsildar, Piduguralla vide reference 8th cited above. The expenditure is debitable to the Head of Accounts as follows vide the ref.3rd cited above (Cir.Memo No.196330-C/86/A2/HRM.V/2016 Fin.(HR.V) Deptt. Dt.17-10-2016). The detailed calculation of bill is enclosed to this Proceedings.

|  |  |  |
| --- | --- | --- |
| CLAIM | E.L AMOUNT | HEAD OF ACCOUNT |
| Amount allocable between two successor States of AP & TS | Rs.246226/- | 2071-01-115-00-14-002-000-N-V-N |
| Amount allocable to successor state of Andhra Pradesh | Rs.146594/- | 2071-01-115-00-24-002-000-N-V-N |
| **Total** | **Rs.392820/-** |  |

Necessary entries are recorded in the S.R. of the Individual. It is informed that If any excess amount paid during sanction, the excess amount will be recovered from the Pensionary Benefits of the Individuals.

Copy to the Individuals. Copy to File H.M Copy to the Sub-Treasury Officer, Piduguralla.

**NON- DRAWAL CERTIFICATE**

This is to certify that Sri / Smt. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was expired on \_\_\_\_\_\_\_\_\_\_\_ while in service .

And his / her EARNED & HALF PAY LEAVE ENCASHMENT ARREARS ( Amount allocable between two successor States of AP & TS: Head of A/c. 2071-01-115-00-14-002-000-N-V-N ) Claime Rs.\_\_\_\_\_\_\_\_/- (Inwords\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_only) was NOT DRAWN and PAID to Concerned Proper Person as on date.

The above information are found correct as per Records.

Place:

Date: H.M

**NON- DRAWAL CERTIFICATE**

This is to certify that Sri / Smt. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was expired on \_\_\_\_\_\_\_\_\_\_\_ while in service .

And his / her EARNED & HALF PAY LEAVE ENCASHMENT ARREARS ( Amount allocable to successor State of Andhra Pradesh: Head of A/c. 2071-01-115-00-24-002-000-N-V-N ) Claime Rs.\_\_\_\_\_\_\_\_/- (Inwords\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_only) was NOT DRAWN and PAID to Concerned Proper Person as on date.

The above information are found correct as per Records.

Place:

Date: H.M