

Form of Application for Final Payment of General Provident Fund Balance

[Retirement/Resignation/Removal/Transfer of Balance or Death Case]
TO BE FILLED IN BY THE APPLICANT

To,
The Accountant General (A & E),
Andhra Pradesh.

(Through the Head of office in case of Non-Gazetted and Through Head of the department in case
of Gazetted officers)

1. Name of the Subscriber (in capital letters) : V. JAYA RAMI REDDY
Personal Mobile No.and Emp ID.(7 digit) 0639697
2. Date of Birth : 10-05-1962
3. Designation and Office to Which Attached : Headmaster, S.PV.Z.P.High School,
Nambur, Pedakakani Mandal
4. G.P.F. Account No. with Department Suffix : 76176/EDN
5. Residential Address of the Client : LIG-36, A.P.H.B. Colony,
Nallapadu Road,
GUNTUR.
6. Copy of the Latest Account slip is Enclosed : Yes
7. i) Date of Retirement : 31-05-2024
ii) Date of Resignation :
iii) Date of Voluntary Retirement : --
iv) Date of Dismissed / Removal /
Compulsory Retirement / Invalidation :

8. Particulars of Officers worked the Last 3 Years :

Name of the Office	Address	Work during the Period		Designation
		From	To	
S.PV.Z.P.High School,	Nambur Post, Pedakakani Mandal, Guntur District	04-11-2015	31-05-2024	Gr-II Headmaster

9. Office / Treasury at which payment is desired : S.T.O, O/o D.T.O., Guntur
10. If Payment is desired outside the place of lost : --
Lost duty enclose following documents
- a) Personal Marks of Identification : A mole on the left arm
A mole on the right side of the waist
- b) Two Specimen Signatures :
- c) Left / Right hand thumb impression : Left : Right :
(in case of Illiterate clients)

11. CERTIFICATES :

- i) I have not resigned from Government Service to take up appointment in another department of State Government/ Central Government or under a Body Corporate owned or controlled by the state or Central Government.

Note: This certificate is to be furnished only by a subscriber who resigned from Government service. If resigned to take up appointment elsewhere, the information regarding transfer of balance maybe given in the form prescribed in the Annexure.

- ii) I hereby undertake that no appeal shall be preferred by me against my dismissal/removal/compulsory retirement/invalidation)
- iii) I hereby undertake to refund any excess payment arising out of clerical error in the settlement of G.P.F. Claim.

12. In case of death the following particulars may be furnished :

- a) Date of Death :
(Copy of death certificate to be enclosed)
- b) Religion of deceased to be enclosed :
- c) Details of the surviving members of the family on the date of death of the subscriber are furnished below.

S.No	NAME	Relationship with the Subscriber	DATE OF BIRTH	Marital Status as on the date of the Death of the Subscriber

Place :

Date

Signature of the Subscriber / Client

FOR THE USE OF HEAD OF THE OFFICE/HEAD OF THE DEPARTMENT

The final with drawal application is forwarded to the Accountant General, Andhra Pradesh, Hyderabad, for authorizing the balance.

13. Certified that all the particulars furnished above have been verified with reference to office records and are found correct.

14. The last fund deduction was made from his/her pay for the month of Vide this

Office Bill No. 2023-2396975 Dt 22.01.2024 for Rs.8500/- (Rupees Eight Thousand Five Hundred Only) cash voucher No of Treasury, the amount of deduction towards G.P.F subscription being Rs 32,11,755/- and recovery on amount of refund of advance Rs. 8500/-

15. Details of G.P.F. Deduction made from the subscriber's salary during the last 12 months immediately preceding the date of retirement (in the proforma appended to G.O. Ms. No216. Dated 4-6-1986.

16. Certified that he/she was neither sanctioned any temporary advances nor any part – final withdrawal from his/her provident fund account during the 12 months immediately preceding the date of his/her quitting service/proceeding on leave preparatory to retirement or thereafter.

OR

17. Certified that the following temporary advance part-final withdrawals were sanctioned to him / her and drawn from his / her provident fund account during the 12 months immediately preceding the date of his / her quitting service/proceeding on leave preparatory to retirement or thereafter.

S.No	Amount of advance / Part final withdrawl	Date	Voucher No

18. Certified that no amount was withdrawn/the following amounts were withdrawn from his/her provident fund account during the 12 months immediately preceding the date of his/her quitting service/proceeding on leave preparatory to retirement or there-after for payment of insurance premia or for the purchase of a new policy

1. Policy No. and Name of Insurance Company :

2. Sum Assured

3. Particulars of Premia paid form G.P.F. :

Yours faithfully,

Station:

Date:

SIGNATURE
 With date and Designation
 Official Mobile/ Phone No.
 DDROID:

ANNEXURE

TRANSFER OF BALANCE :

In case of absorption in other Departments / Other State Governments / Public sector undertaking
furnish the following information.

- 1) DATE OF ABSORPTION :

- 2) Is absorption on permanent basis :

- 3) Is absorption without breaks in Service :

- 4) In case of break in service whether it is :
Limited to joining time allowed on transfer

- 5) Is the absorption with the approval of :
State Government

- 6) Accounts Officer to whom the balance is :
To be transferred and the new G.P.F. Account
No. Allotted by him

From

Sri. V. Venkateswara Rao., M.A., M.Ed.,
Deputy Educational Officer,
Guntur Division,
Guntur

To

Accountant General (A & G)
Vijayawada.

Rc. No. /2024**Dt.** **Sir,**

Sub:- Submission of GPF Closure – Proposals of Sri. V. Jaya Rami Reddy, Gr-II Headmaster, O/o S.P.V.Z.P.High School, Nambur, Pedakakani Mandal, Guntur District – Req. – Reg.

Ref :- 1) Application of the individual
2) Retirement Notice.

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I am submitting herewith GPF Closure proposals of Sri. V. Jaya Rami Reddy, Gr-II Headmaster, O/o S.P.V.Z.P.High School, Nambur, Pedakakani Mandal, Guntur District. He was retired on 31-05-2024 attaining the age of Superannuation. His GPF No. 76176/EDN, I enclosed herewith GPF Closure proposal copies for taking necessary action.

Thanking you,

Yours faithfully

Encl :-

- 1) GPF Slip & Statement
- 2) Retirement order copy