

**From**  
Sri. P. Venkateswara Rao, M.A., B.Ed.,  
Deputy Educational Officer,  
Guntur Division,  
Guntur

**To**  
The Accountant General (A&E),  
Vijayawada.

**L.Dis No. Spl/Dy.E.O/GNT/2024, Dt.**

**Respected Sir,**

**Sub:- Education – Secondary Education – S.P.V.Z.P.H.School, Nambur, Pedakakani Mandal, Guntur District – Sri. V. Jaya Rami Reddy, Headmaster – To be retired on 31-05-2024- Submission of Pension Proposals – Reg.**

**Ref:-** 1) File No. File No.ESE02-16021/57/2023-A SEC-RJD-GNT of the Regional Joint Director, Guntur. Dt. 14-12-2023.  
2) G.O.MS. NO. 66 Fin (HRM-VI) Department Dt. 12.06.2015.  
3) G.O.M.S. No. 6 Fin (HRM-VI) Pension Dept, dt. 11.01.2016.  
4) GO Ms. NO. 1 Fin, Dept, Dt. 17-01-2022  
5) Go. MS. NO. 180, Fin, Dept, dt. 18-02-2023  
6) Other connected papers.

\* \* \* \*

I hereby forwarded the Pension proposals in triplicate, in respect of Sri. V. Jaya Rami Reddy, Headmaster, S.P.V.Z.P.H.School, Nambur, Pedakakani Mandal, Guntur District, to be retired after attaining the age of superannuation on 31-05-2024 along with the following documents.

Sl. No	Details of Documents	Enclosed/ Not
1	Application for pension and gratuity in part-I duly signed by the applicant in duplicate	Yes
2	Calculation of Pension/gratuity and commutation etc Part-II (A) in	Yes
3	Sanction of pensionary benefits part-II(B)	Yes
4	Details of service in combined/successor state part-II (C) in duplicate	Yes
5	Dscriptive roles with specimen signatures of applicants & attested across the photos by the State Government Gazetted officer – in quadruplicate	Yes
6	Nomination form (for Retirement Gratuity, Life time arrears of service pension, Death relief & commuted value of pension) in duplicate	Yes
7	Declaration of non receipt of any other pension in duplicate	No
8	Last pay certificate	Yes
9	No dues certificate	Yes
10	Service register	Yes
11	Death certificate in case of family pension	No
12	Family Members certificate in case of family pension	No
13	Certificate of date of birth in case of FP minor children	No
14	Guardian ship certificate – in case of FP to minor children/ disabled children	No
15	Any other document (specify the name of the document when enclosed)	No

The receipt of the Pension proposals along with service registers in (3) volumes (1 bound) may please be acknowledged. Necessary orders authorizing the pensionary benefits may please be issued at the earliest.

Yours faithfully,

Copy to Sri. V. Jaya Rami Reddy, Gr-II Headmaster

**From**  
Sri. V. Jaya Rami Reddy,  
Headmaster  
Z.P.High School, Nambur,  
Pedakakani Mandal, Guntur District.

**To**  
The Deputy Educational Officer,  
Guntur.

**L.Dis No. /Pension/2024 of the HM, ZPHS, Nambur, Dt.**

**Respected Sir,**

**Sub:- Education – Secondary Education – S.P.V.Z.P.H.School,  
Nambur, Pedakakani Mandal, Guntur District – Sri. V.  
Jaya Rami Reddy, Headmaster – to be Retired on 31-05-  
2024- Forwarded the Pension Proposals – Reg.**

**Ref:-** 1) File No. File No.ESE02-16021/57/2023-A SEC-RJD-GNT of  
the Regional Joint Director, Guntur. Dt. 14-12-2023.  
2) G.O.MS. NO. 66 Fin (HRM-VI) Department Dt. 12.06.2015.  
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15	Any other document (specify the name of the document when enclosed)	No

I request you to kindly sanction the pension and take necessary action.

Yours faithfully,

Copy to Sri. V. Jaya Rami Reddy, Gr-II Headmaster

**APPLICATION**  
**FOR**  
**SERVICE PENSION**  
**AND**  
**RETIREMENT GRATUITY**  
**& COMMUTATION**

(G.O.Ms.No. 06, FIN/HRM-VI PEN Dept. dt. 11-01-2016)

**Vaka Jaya Rami Reddy, Gr-II Headmaster**  
**S.P.V.Z.P.High School, Nambur,**  
**Pedakakani Mandal,**  
**Guntur District.**

**Cell No. 9440010650**

**ID No. 0639697**  
**CFMS Id: 14151103**

## **CERTIFICATES**

- 1. Certified that Sri. V. Jaya Rami Reddy, Headmaster Grade –II, Z.P.High School, Nambur, Pedakakani Mandal, Guntur District will retire from service on the A.N of 31-05-2024 after attaining the age of Superannuation as per the Proc. File No. File No.ESE02-16021/57/2023-A SEC-RJD-GNT, Dt. 14-12-2023 of the Regional Joint Director of School Education, Guntur.**
- 2. Certified that No Departmental Disciplinary Proceedings are pending against the employee**
- 3. Certified that No Judicial Proceedings are pending against the employee**
- 4. Certified that there are No Financial Irregularities**
- 5. Certified that there are No Audit Objections, Embezzlements, misuse or Misappropriates of Government funds or any peculiarly loss caused to Government or Local Authorities, Government dues or local authority dues or loss sustained by the Government servant due to negligence pending against the employee.**
- 6. Certified that I have verified the services with reference to pay rolls, pay fixations Including the Automatic Advancement Schemes, Appointments / Pay fixations from time to time till the date of retirement (Vide Circular Memo No. 42/PSC/2012, Finance (PSC) Department dated 17-02-2012).**