

PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION  
ANDHRA PRADESH, IBRAHIMPATNAM, VIJAYAWADA, AMARAVATHI.

Present : : K. SANDHYA RANI I.Po.S.,

Rc.No.222/MB-3/Online/2015

Dated:31 /01/2017.

Sub:-School Education Department-Implementation of Online uploading of Medical Reimbursement Proposals who are Discharged from 01/02/2017 in "cse.ap.gov.in" – Certain instructions issued – Regarding.

Ref:- Preparation for online application at APONLINE service in CSE Web site.  
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All the Regional Joint Director of School Education and District Educational Officers in the Andhra Pradesh State are informed that it is decided that the Medical Reimbursement bills above Rs.50,000/- of MEO/Head Master/ Teacher/non teaching staff Retired and who are in Service through concerned forwarding authority to this office through online only and no manual and written Medical proposals shall be submitted hereafter.

In this context all the Regional Joint Director of School Education and District Educational Officers in the Andhra Pradesh State are informed to up-load the Medical bills online in the incumbents who are Discharged from 01/02/2017 in "cse.ap.gov.in" through login facility provided the forwarding authority i.e DEO (Non Teaching Staff Only)/Dy.E.O/MPDO/MEO/Head Master duly scanning the following documents.

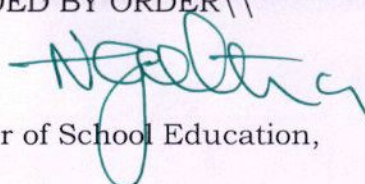
1. Application form for data Sheet (uploading).
2. Covering letter of DEO (Non Teaching Staff Only)/Dy.E.O/MPDO/MEO/Head Master.
3. Appendix-ii.
4. Check list.
5. Availment Certificate.
4. Emergency Certificate.
5. Essentiality Certificate.
6. Discharge Summery.
7. Non Drawal Certificate.
8. Dependent certificate(if treatment taken on dependents).
9. Final bill Abstract (Total claimed amount should be in the final bill).
10. Pension Payment Order (in case of Retired employees).
11. Death certificate.(if patient death).
- 12.Family members certificate(if employee death).

In view of the above, all the Regional Joint Director of School Education and District Educational Officers are requested to issue clear instructions to the forwarding authority under their control in the matter. And also for not upload the incomplete medical proposals. The password was already issued by the Andhra Pradesh Online authorities is to the concerned officers for uploading the Medical Bills.

All above mentioned documents are to be verified, to confirm their genuineness, then up-load scanned proposals and submit to the concerned authority and issue instructions to all the concerned that Medical bills submitted manually will not be accepted for the proposals who are Discharged from 01/02/2017 and online submission only to be ensured.

Sd/- K.SANDHYA RANI  
Commissioner of school Education

//FORWARDED BY ORDER\\

  
For Commissioner of School Education,

To  
The Regional Joint Director of School Education in Andhra Pradesh State.  
The District Educational Officers in the State.  
Copy to the Director Andhra Pradesh Online authorities for information and necessary action.  
Copy to the IT Cell of this office for information.