



STU

# STUAP

## రాష్ట్రోపాధ్యాయ సంఘం, ఆంధ్రప్రదేశ్

### The State Teachers' Union, Andhra Pradesh

H.No. : 14-13-11, S.T.U. Bhavan, Kutumba Rao Street, Hanuman Peta, Vijayawada - 3

### పాస్పోర్టు & విదేశాలకు వెళ్ళుటకు నో - అబ్జెక్షన్ సర్టిఫికేట్ పొందుటపై అవగాహన

కూర్పు : Sri. D.Deva Ratnam, SA (M), ZPHS, Lenin Nagar- PGRL-9949407437  
Sri. Sk.Mohammad Rafi, SGT, MPPS (BRGC) PGRL - 9290794884

ఉపాధ్యాయులు తమ పిల్లలను ఉన్నత విద్యావంతులుగా తీర్చిదిద్దుకోవటంలో భాగంగా మరియు కుటుంబ, బంధుమిత్రుల వ్యక్తిగత అవసరముల దృష్ట్యా వారు నివసించుచున్న విదేశములకు వెళ్ళవలసిన సందర్భంలో పాస్పోర్టు మరియు విదేశములకు వెళ్ళుటకు గాను డిపార్ట్మెంట్ వారి అనుమతి కొరకు నో అబ్జెక్షన్ సర్టిఫికేట్ పొందుటకు గాను క్రింది విషయములు గమనించగలరు.

- Govt Memo No. 4003/PPTB-C/97-5 Dated : 8-12-1997 ప్రకారంగా పాస్పోర్టు పొందుటకు కావలసిన No objection certificate ఇచ్చు అధికారం ప్రభుత్వ ఉద్యోగులు / స్థానిక సంస్థ ఉద్యోగులు / పబ్లిక్ సెక్టర్ ఉద్యోగులకు ఆయా, ఆయా Head of the Department వారికి బదలాయింపు ఉత్తర్వులు జారీ. Ex : సూల్ ఎడ్యుకేషన్ పరిధిలోని ఉపాధ్యాయులకు, అధికారుల వారికి C&DSE
- RC No. 438/Estt.I/2014 Dated : 18-12-2014 of C&DSE ఉత్తర్వులు ప్రకారంగా పాస్పోర్టు పొందుటకు గాను Gr. II HM / MEO లకు సంబంధిత RJD (SE) వారికి మరియు School Asst, SGT, LP, Pet తత్సమాన కేడరు వారికి సంబంధిత డి.ఇ.ఓలకు No-Objection Certificate యిచ్చు అధికారాన్ని C&DSEAP బదలాయించినారు.
- Govt Memo No. 2159/D1/2015, Dated : 28-3-2016 of MA&UD ప్రకారంగా మున్సిపల్ ఉపాధ్యాయులకు పాస్పోర్టు కొరకు NOC యిచ్చు అధికారం మున్సిపల్ కమీషనర్లకు బదలాయింపు.
- అదే విధంగా Govt Memo No. 16560/SE- Ser. I-2/2009. Dated : 3-10-2009 ప్రకారంగా సంబంధిత ఉద్యోగులకు Passport మరియు Visa పొందిన తదుపరి విదేశాలకు వెళ్ళుటకుగాను అనుమతిని 3 నెలల కాలపరిమితి వరకు C&DSE AP వారికి అధికారమును ప్రభుత్వం బదలాయించమైనది. 3 నెలలకు పైన మాత్రము ప్రభుత్వ అనుమతి తప్పనిసరి అని గమనించండి.
- GO. MS No. 368 MA&UD Dt : 20-11-2018 ప్రకారం మున్సిపల్ ఉపాధ్యాయులు విదేశాలు వెళ్ళుటకు అనుమతిని 3 నెలల పరిమితి వరకు C&DMA AP. గుంటూరు వారికి అధికారం బదలాయించారు.
- RC No. 01/Estt.III/1/2016 Dated 11/01/2016 of C&DSE AP వారి ఉత్తర్వులు ప్రకారం ది.01-02-2016 నుండి Passport పొందుటకు విదేశాలకు వెళ్ళుటకు అనుమతిని CSE Website నందు పాఠశాల స్థాయిలో ఆన్లైన్ ద్వారా మాత్రమే దరఖాస్తు చేసుకొనవలెను.
- RC No. 313/Estt-III/2015 Dated 6-4-2015 of C&DSE AP వారు విదేశాలకు వెళ్ళుటకు అనుమతి కొరకు ఉద్యోగులు ప్రయాణానికి 2 లేక 3 నెలల ముందుగా లేక అత్యవసర పరిస్థితులలో కనీసం 1 నెల ముందుగా విధిగా ప్రతిపాదనలు సమర్పించుకోవాలి. అదే విధంగా RJD /DEO/ CSE స్థాయిలలో ప్రతిపాదనలపై 3 రోజులలో తగు చర్య గైకొనాలని ఉత్తర్వులు జారీ చేసియున్నారు.
- RC No. 3319/D1-3/2008 Dated : 01-9-2008 of C&DSEAP ప్రకారం పాస్పోర్టు పొందుటకు మరియు విదేశాలకు వెళ్ళుటకు అనుమతి పొందుటకు No Objection Certificate విడివిడిగా ప్రత్యేకంగా పొందాలి.
- పాస్పోర్టు పొందుటకు గాను NOC నిమిత్తము Onlineలో CSEAP Website ద్వారా ముందుగా ఉద్యోగి స్థాయిలో User Nameగా Treasury I.Dని, Password గా Facial Attendanceతో Open చేసి అవసరమైన సమాచారాన్ని పొందుపరచి, క్రింద తెలుపబడిన సంబంధిత ప్రాఫార్మాలను, అధికారులచే ధృవీకరించి upload చేసిన తదుపరి submit చేయగా, తదుపరి సంబంధిత అధికారుల ద్వారా (MEO/ Dy.EO/DEO/RJD) NOCని పొందాలి.

- |                               |   |                          |
|-------------------------------|---|--------------------------|
| 1. Photo (Less than 50 kb)    | 2. NO dues cetificate                     | 3. Vigilance Certificate |
| 4. No. Allegation Certificate | 5. No Disciplinary proceeding certificate | 6. Others                |

8. అదే విధంగా విదేశాలకు వెళ్ళుటకు అనుమతి కొరకు కూడా పై విధంగా Onlineలో CSEAP Website ద్వారా ముందుగా ఉద్యోగి స్థాయిలో అవసరమైన సమాచారాన్ని పొందుపరచి క్రింద తెలుపబడిన సంబంధిత ప్రాఫార్మాలను, అధికారులచే ధృవీకరించి, upload చేసిన తదుపరి submit చేయగా, తదుపరి సంబంధిత అధికారుల ద్వారా (MEO/ Dy.EO/DEO/RJD/CSE/Govt.) అనుమతి పొందవచ్చు.

- |                           |                          |                             |               |
|---------------------------|--------------------------|-----------------------------|---------------|
| 1. Annexure-B Certificate | 2. Photo                 | 3. Passport Certificate     | 4. Annexure C |
| 5. No Dues Certificate    | 6. Vigilance Certificate | 7. No objection Certificate | 8. others     |

సర్వీసు పరమైన అన్ని రకాల వివరాల కొరకు [www.palnadu.stuap.org](http://www.palnadu.stuap.org) web site ను వినియోగించుకోగలరు.

**రాష్ట్రోపాధ్యాయ సంఘం, ఆంధ్ర ప్రదేశ్, పల్నాడు, గుంటూరు, బాపట్ల జిల్లా శాఖల వారి అభినందనలతో....**

**PROCEEDINGS OF THE DIRECTOR OF SCHOOL EDUCATION ANDHRA  
PRADESH - HYDERABAD**

Rc. No. 3319 / D1-3 / 2008

Dated : 1-9-2008

Sub: APESS - Passport - Issue of No Objection Certificate to obtain Passport only -  
Govt. Permission required to Leave the Country either for employment or for Visit -  
Reg.

The District Educational Officers in the State are informed that the NO OBJECTION  
CERTIFICATE is issued by the Director of School Education exclusively to obtain  
Passport only.

Whenever an employee intends to go aboard, either for employment a for visist  
he / she has to obtain the permission of the Government to leave the country.

These instructions should be followed scrupulously.

This has the approval of the Director of School Education, Andhra Pradesh,  
Hyderabad.

**B. SUDHAKAR**

For Director of School Education

**GOVERNMENT OF ANDHRA PRADESH  
EDUCATION (SE - Ser.- I) DEPARTMENT**

Memo. No. 16560/SE-Ser.-I.2/2009

Dated: 03-10-2009

Sub: School Education - Permission to abroad visits to the teachers - Delegation of powers to the Commr. & Director of School Education, A.P., Hyderabad, to accord permission to visit abroad for the period up to (3) months - Orders - Issued.

The attention of the Commr. & Dir. of School Education, A.P. Hyderabad, is invited to the subject cited. She is informed that Government have now decided to delegate powers to the Commr. & Dir. of School Education, to accord permission to visit abroad for a period of three months in respect of all the teachers working both in Primary, Upper Primary & Secondary Schools with immediate effect. She is therefore requested, not to send such proposals to the Govt. in future & take necessary action as per rules & above instructions, at her level.

**SURESH CHANDA,  
SECRETARY TO GOVERNMENT.**



PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION,  
ANDHRA PRADESH, HYDERABAD.

Rc.No. 438/Estt.1/2014

Dated:18-12-2014

Sub:- School Education – Issue of No Objection certificate for obtaining pass port to the teachers / Headmasters / Mandal Educational Officers – delegation of powers – issued - Regarding.

Read:- Govt. of India, MEA, Office memorandum No.VI/401/01/05/2008 dated 05.10.2009.

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The Regional Joint Directors of School Education and District Educational Officers in the State are informed that, in terms of orders issued by the Government of India, Ministry of External Affairs with regard to the issue of passport to the State Government employees wherein it was ordered for requirement of No Objection Certificate in respect of the Government employees for obtaining the Indian Passport. As per para (3)(a) that "The Government employees / PSU employees/employees of Municipal Corporations / constitutional bodies, et al, would have an option to submit either existing IC (format modified to include nationality, and is enclosed) or NOC (without certification of Section 6(2) of Passports Act; format is enclosed). If IC is submitted, passport will be issued without police verification; and if NOC is submitted, passport will be issued on post-police verification basis."

The Regional Joint Directors of School Education and District Educational Officers in the State are further informed that, there are more than two lakh teachers working in 13 Districts of Andhra Pradesh State and the requests for issue of No Objection Certificates for obtaining passports from all the District Educational Officers are coming to the office of the Commissioner of School Education, Andhra Pradesh, Hyderabad. The No Objection Certificate to the teachers for obtaining pass port are being issued by the Joint Director of School Education, after verifying the particulars furnished by the District Educational Officers i.e. application form, declaration, certificates, identity certificate, Annexure-B, No allegation, No charges/criminal cases, No dues, No vigilance cases etc. duly verifying the purpose of visit etc.

The Regional Joint Director of School Education is the appointing authority for the post of Gazetted HM Gr.II and Mandal Educational Officers, the District Educational Officer is the appointing authority for the posts of School Assistants, SGTs, LPs, PETs etc. The present system of issue of No Objection Certificate for obtaining passport is based on the particulars/data furnished by them.

The guidelines / rules of the Passport Act also stipulated that, the employee / teacher has to furnish an Affidavit / Annexure-I duly giving all the details, the appointing authority after verifying all the details in terms of Passport Act has to issue No Objection Certificate in Annexure-B certifying the identity of the employee/ teacher, present place of posting, employee ID and recommendation of No Objection Certificate for obtaining the passport duly verifying whether there are any adverse remarks against the individual in terms of Section 6(2) of Indian Passport Act etc.

Since, the said certificate can be issued by the appointing authority / disciplinary authority as they are more aware of the track record / antecedents of the employee/teacher it will be more appropriate to delegate the powers of issue of No Objection Certificate for obtaining passport to the appointing authorities.

Therefore, the powers of issue of No Objection Certificate for obtaining passport is hereby delegated to the Regional Joint Director of School Education in respect of the post of Gazetted HM Gr.II and Mandal Educational Officers and to the District Educational Officer for the posts of School Assistants, SGTs, LPs, PETs etc., working in Government / ZPP and MPP Schools

The Regional Joint Director of School Education and District Educational Officer are strictly instructed to examine each request in detail in terms of orders issued as per the Passport Act and take necessary action and shall maintain a database of all such teachers in soft and hard copy in Register.

This orders comes into force with immediate effect.

V. USHA RANI  
Commissioner of School Education .

To  
The Regional Joint Directors of School Education in the State.  
The District Educational Officers in the State.  
Copy to the Regional Passport Officer, Hyderabad for information.  
Copy to the officers concerned.  
Copy to the Estt.II, Estt.III, Estt.IV Sections of this office.  
SC-10, SF-10

//true copy:: attested//

  
ASSISTANT DIRECTOR (S&T)  
19/12/14

[www.apteachers.in](http://www.apteachers.in)



**PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION  
ANDHRA PRADESH::HYDERABAD**

Rc.No.313/Estt.III/2015

Date: 06-04-2015

Sub: School Education – APESS – Permission to leave the Head Quarters in respect of teachers to go to abroad – Certain instructions – issued – Reg.

The attention of the all the Regional Joint Directors of School Education and District Educational Officers in the State are invited to subject cited, wherein the Commissioner of School Education, Andhra Pradesh has observed that most of the proposals are received from the Regional Joint Directors of School Education and District Educational Officers in respect of teachers for permission to leave the Head Quarters to go to abroad on or after completion of date of journey intended by the teacher to leave the country.

Therefore, all the Regional Joint Directors of School Education and District Educational Officers in the State are hereby instructed to instruct all the Head Masters and Teachers to submit the applications to the Regional Joint Directors of School Education and District Educational Officers through proper channel for permission to go to abroad with following documents before 3 months prior to date of journey and the Regional Joint Directors of School Education and District Educational Officers shall process the application within 3 days from the date of receipt of proposals.

Further, all the Regional Joint Directors of School Education and District Educational Officers are instructed to submit the proposals to the Commissioner of School Education within one week from the date of receipt of the application.

1. Letter of Head Master.
2. Application in the prescribed proforma with the signature of the applicant and counter signature Of the Head Master, Mandal Educational Officer/ Deputy Educational Officer and District Educational Officer.
3. Annexure-B with photograph of the applicant with the signature of the applicant and counter signature of the Head Master, Mandal Educational Officer/Deputy Educational Officer and District Educational Officer.
4. No Court Cases Pending Certificate with the signature of the applicant and counter signature of the Head Master, Mandal Educational Officer / Deputy Educational Officer and District Educational Officer.
5. No Vigilance Cases Pending Certificate with the signature of the applicant and counter signature of the Head Master, Mandal Educational Officer / Deputy Educational Officer and District Educational Officer.
6. No Dues certificate with the signature of the applicant and countersignature of the Head Master, Mandal Educational Officer / Deputy Educational Officer and District Educational Officer.
7. Copy of N.O.C. issued by the authority with the signature of the applicant and counter signature of the Head Master.
8. Copy of Visa along with the signature of the applicant and counter signature of the Head Master.
9. A Certificate of alternate arrangements made due to absence of the teacher during the period of permission granted / stay abroad.

The time limit to process such files are:

- a. i. Submission of application by individual : 2/3 months before journey.  
ii. In case of emergency at least one month prior to journey.
- b. At RJDSE/District Educational Officer Level : 3 days
- c. At C.S.E.Level : 3 days

Therefore, all the Regional Joint Director of School Education and District Educational Officers in the State are instructed to follow above instructions strictly any deviation will be viewed seriously and necessary disciplinary action will be initiated against the concerned. This has the approval of the Commissioner of School Education, Andhra Pradesh, Hyderabad.

For Commissioner of School Education.

V.S.BHARGAVA,



PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION  
ANDHRA PRADESH :: HYDERABAD

Present :: K.Sandhya Rani, I.Po.S.,

Rc.No. 01/Estt-III/2016

Date: 11-01-2016

Sub:- School Education Department – Passport and Abroad permission –  
Online application – Instructions – Issued – Reg.

Read:- Govt. Memo. No. 16560/SE-Ser-1.2/2009, dated: 03/10/2009

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The attention of all the Regional Joint Directors of School Education and District Educational Officers in the State is invited to the subject cited and are informed that, Government have delegated the power to Commissioner of School Education, Andhra Pradesh, Hyderabad for issue of Abroad permission to Head Masters and teachers for a period of three (3) months. All the requests for staying abroad beyond 3 months are to be submitted to Government. All the above process is being done in manual mode through files / documents resulting in delay and anxiety to the Head Master / Teachers applying for NOC. Now the department, as part of the "e-governance initiative and to reduce the time limit, to avoid delay, and ensure speedy disposal proposals to process the request of teachers for abroad permission through online applications and disposal".

Therefore, all the Regional Joint Directors of School Education and District Educational Officers in the State are hereby instructed to submit the applications to accord (A) "No Objection Certificate" for acquiring to Passport and (B) "Abroad Permission" through online from 01-02-2016. In this regard the step by step process to be followed at various stages for submission through online is herewith enclosed. Please ensure wide publicity among the teaching community at large.

The whole process and stages of work will be tracked and alerts on status sent to the concerned to avoid delay.

All the District Educational Officers / Regional Joint Directors of School Education are instructed to follow the instructions scrupulously and arrange to inform all the teachers/ Head Masters and inspecting Officers concerned. The request for NOC for obtaining Passport/ Abroad permission shall be submitted through online from 01-02-2016 and no offline application will be entertained thereafter.

Encl: Annexure-I &II

K.SANDHYA RANI,  
Commissioner of School Education

To

All the Regional Joint Directors of School Education in the State.

All the District Educational Officers in the State.

Copy submitted to Secretary to Government, School Education Department,  
Andhra Pradesh, Hyderabad for favour of information.

Copy to I.T.Cell of this office to take further necessary action in the matter .

Copy to Estt.IV section of this office for information.

//True Copy Attested//

  
Assistant Director (Ser.)



## ANNEXURE-I

### NO OBJECTION CERTIFICATE FOR PASSPORT through online at District level:

1. Open the site as cse.ap.gov.in.
2. Click the login tab.
3. Enter the username as school login.
4. Enter the password.
5. Enter the captcha code. (given in the screen)
6. Click submit button
7. Move mouse to services tab it shows No Objection Certificate then click on "PASSPORT" button.
8. After selecting "PASSPORT" the page open as Employee Name.
9. After selecting the teacher name, fill all the details and click on submit button.  
(All fields are mandatory)
10. After clicking submit button, the message will be displayed.  
(Teachers Passport details inserted successfully 28190200603NOCP6 and one No Objection certificate will be generated.)
  - This application is moved from school level to MEO login.
11. After that click logout then home page will be displayed.

### II. MEO / Dy.EO login with the valid username and password.

1. After login into MEO/Dy.EO level move cursor to process and select "passport approval at MEO/Dy.EO" (It shows whether the application is forward or rejected. The first column shows the village name and second column as pending count at MEO/Dy.EO and third column as rejected at DEO clerk)
2. Now click on pending count it will shows the No Objection Certificate number if you click on number then application as forward by the teacher and displays all the information submitted by the teacher. (Here the MEO/Dy.EO can forward or reject the applications. If MEO/Dy.EO can forward the application then it goes to the next level i.e., AD, DEO suppose if MEO/Dy.EO rejects the application it shows to the teacher i.e., school level.)
3. If MEO/Dy.EO enter the status, remarks and date and MEO/Dy.EO submit the application then it forwards to AD, DEO and it shows the successfully updated.

### III. AD, DEO (at DEO Office)

1. AD, DEO again enter the username and password of AD, DEO.
2. Move the mouse to the services tab and select passport approval at AD, DEO.
3. It shows the particular Mandal name of the teacher and pending from AD, DEO so that AD, DEO checks the details and AD, DEO forwards to the next level.
4. If AD, DEO rejects the application then it shows the reject count.

5. Click on the No object certification number then it will shows the details of the particular teacher and remarks of the MEO.

6. Here DEO clerk can forward the application to the next level of DEO SUPERINTENDENT level and shows the message as "Status Updated Successfully".

SUPERINTENDENT level:

7. Enter the username of DEO Superintendent and password

8. Enter the captcha code and click on submit button.

9. After that select the passport approval at DEO SUPERINTENDENT in the process tab.

(The page shows the pending count at DEO SUPERINTENDENT and already approval by DEO CLERK.)

10. Click on the count it shows the teacher name and No Objection certificate number.

(Superintendent can enter the status either forward or reject and remarks and date)

11. After clicking submit button the details are updated successfully.

ASSISTANT DIRECTOR level:

12. Login with DEO AD level.

13. Click on approval at Superintendent Count it will be displays.

14. Click on that No Objection Number then it will be displays.

15. After that DEO AD Enter the status, remarks and date

16. Click on submit then it shows successful message.

DEO Level:

17. Log on to DEO login.

Enter the username

Enter the password

Enter the captcha code

Enter the submit button

18. After submitting that select passport approval at DEO in services tab.

19. Select that service it will shows pending on DEO level.

20. Click on count it will shows different Mandals in the particular District.

21. Here if DEO status is forward then only generate proceedings will be enabled otherwise submit button is displayed.

22. This is the last level for passport application i.e., DEO Approval. So here proceedings will be generated.

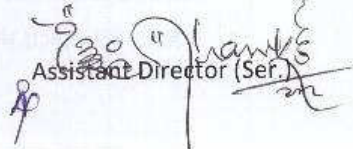
23. Click on generate proceedings.

(Proceedings page will be displayed)

24. Click on print option here date and signature will be stamped by the officer.

K.SANDHYA RANI,  
Commissioner of School Education

//True Copy Attested//

  
Assistant Director (Ser.)



**GOVERNMENT OF ANHRA PRADESH  
MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (D1) DEPARTMENT**

Memo.No.2159/D1/2015

Dated:28.3.2016

Doc.No.4666

Sub:-MA&UD Deptt.,-Delegation of the power issue of No Objection Certification to the Commissioners of Municipalities/Municipal Corporations in respect of Municipal Teachers for obtaining Passport – Orders – Issued.

Ref:-1.Representation of the President, STUAP, Hyderabad, Lr.No.STUAP/225/2015, dt:28.1.2015.

2.From the DMA, AP, Hyderabad, Lr.Roc.No.2159/2015/J3, dt:27.11.2015.

3.Govt Memo.No.4003/PPTB.C/97-5, the Home (Passport-C) Deptt., dt:8.12.1997.

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In the circumstances as stated by the President, STUAP, Hyderabad in the reference 1<sup>st</sup> cited and after careful examination of the proposal of the Director of Municipal Administration, Andhra Pradesh, Hyderabad in the reference 2<sup>nd</sup> cited Government hereby delegate the power of issue of No Objection Certificate to the Commissioners of Municipalities /Municipal Corporations in respect of Municipal Teachers for obtaining passport.

2. The Director of Municipal Administration, Andhra Pradesh, Hyderabad is therefore requested to take necessary action accordingly

**R. KARIKAL VALAVEN  
PRINCIPAL SECRETARY TO GOVERNMENT**

To

The Director of Municipal Administration, Andhra Pradesh,  
Hyderabad

The Commissioners of all Urban Local Bodies through Director of Municipal Administration, Andhra Pradesh,

Hyderabad

Sc/Sf

**//FORWARDED BY ORDER//**

**SECTION OFFICER**

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

MA&UD Dept., - Municipal Schools – Permission to go / visit abroad to the Municipal Teachers – Delegation of powers to the Commissioner & Director of Municipal Administration, A.P., Guntur to accord permission to the Teachers (All categories) to visit abroad for the period upto (3) three months – Orders – Issued.

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MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (D1) DEPARTMENT

**G.O.MS.No. 368**

**Dated: 20-11-2018**  
**Read the following:-**

1. Govt. Memo.No.17182/C2/2001, MA&UD Dept., Dt:16.05.2002.
2. Note No.23/M (MA&UD)/2018, Dated 03.05.2018 of Minister for MA&UD, enclosing the representation dated 03.05.2018 of the President, APTF, Vijayawada.

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**ORDER:-**

In the reference 1<sup>st</sup> read above, orders were issued specifying that the Government only is the competent authority to sanction leave and permission to go abroad / foreign visits to Government employees under the administrative control of the Municipal Administration & Urban Development Department.

2. In the reference 2<sup>nd</sup> read above, several Teachers' Associations have brought to the notice of the government that the Zilla Parishad and Government teachers are getting permissions to go / visit aboard upto three months by the Commissioner, School Education, if the period is more than three months then only the Government is according permission to go abroad. They have requested to delegate the powers to the Commissioner and Director of Municipal Administration to permit the teachers upto three months when they go / visit other countries on the same analogy in the case of Zilla Parishad and Government Teachers'.

3. After careful examination of the matter, Government hereby delegate the powers to the Commissioner & Director of Municipal Administration, A.P., Guntur to issue No Objection Certificate / according permission to the Municipal teachers (all categories) working in Primary, Upper Primary & High Schools to obtain Visa and to visit other countries on private affairs upto three (3) months, subject to proper functioning of the school for which proper in-charge arrangement should be made so that children's education does not suffer and also subject to bearing the entire expenditure by the individual employee who is permitted to visit abroad by the Commissioner within time limit.

4. The Commissioner & Director of Municipal Administration, A.P., Guntur is directed to submit all the requests of the teachers to visit abroad beyond three (3) months, for approval of the Government. Any teacher visiting abroad without prior permission of the competent authority, he/she may be liable for disciplinary action as per the procedure stipulated in CCA & Conduct rules.

**P.T.O**



**::2::**

5. This order issues with the concurrence of Finance (HR-II) Department, vide their U.O.No.33022/68/HR.II-FR/2018 (Comp.No.591647), Dated:08.10.2018.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**R.KARIKAL VALAVEN  
PRINCIPAL SECRETARY TO GOVERNMENT**

**To**

The Director of Municipal Administration, Andhra Pradesh, Guntur.

**Copy to:-**

All the MLC's (Teachers Constituency) through the Director of Municipal Administration, A.P., Guntur.

All the Regional Director of Municipal Administrations through the Director of Municipal Administration, A.P., Guntur.

All the Municipal Commissioners of Urban Local Bodies through the Director of Municipal Administration, A.P., Guntur.

All the Teacher Associations through the Director of Municipal Administration, A.P., Guntur.

General Administration (Ser.C) Department.

School Education (Ser.II) Department.

Finance (HR-II) Department.

O.S.D. to the Minister for MA&UD.

The P.S. to Principal Secretary (MA&UD) Department.

Sc/sf.

**//FORWARDED BY ORDER//**

**SECTION OFFICER**

File No.ESE02-13021/13/2021-EST 3-CSE

**PROCEEDINGS OF THE DIRECTOR OF SCHOOL EDUCATION  
ANDHRA PRADESH::AMARAVATI::IBRAHIMPATNAM  
Present: Sri. V.Chinaveerabhadru, I.A.S.**

**Rc.No.13021/13/2021-EST 3      Dated:27/08/2021.**

**Sub:-** School Education - NOC to go abroad to the Headmasters / Teachers working Govt. / ZPP / MPP Schools in the State applied through online - Certain Instructions - Issued.

**Read:** 1. Govt., Memo.No.16560/SE.Ser-1.2, dated.03/10/2009.  
- 2. Procs.Rc.No.01/Estt.III/2016, Dt.11-01-2016 of this office.

&&&

**ORDER:**

1. The attention of all the Regional Joint Directors of School Education/District Educational Officers in the state are invited to the reference 2<sup>nd</sup> read above and they are informed that, it was came to the notice of the Director of School Education, A.P. that some of the Regional Joint Directors of School Education/District Educational Officers in the state have submitted NOC online applications straight away to the Director of School Education, AP, Amaravati without counter signing and not uploading the counter signed documents in their respective blocks provided in the CSE web portal.

2. In view of the above, after careful examination of the matter, the Director of School Education, A.P., Amaravati is decided to not to entertain such applications.

3. Therefore, all the Regional Joint Directors of School Education/District Educational Officers in the state in the state are requested to submit NOC proposals in respect of Headmasters / Teachers working in Govt. / ZPP / MPP Schools in the State to go abroad through online duly uploading the counter signature of all the concerned MEO/DyEO & DEO/RJDSE. The applications received without counter signature of all the concerned MEO/DyEO & DEO/RJDSE will be rejected straight away.

**Chinaveerabhadru Vadrevu,  
DIRECTOR, SCHOOL EDUCATION**

**To**

All the Regional Joint Directors of School Education/District Educational Officers in the state.

Copy submitted to the Principal Secretary to Government, School

File No.ESE02-13021/13/2021-EST 3-CSE

Education Department, A.P. for favour of information.  
Copy to PESH to DSE.  
SC.



**PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION  
ANDHRA PRADESH: :AMARAVATI**

Present: **Sri. S. Suresh Kumar, I.A.S.**

Rc.No. ESE02-13027/20/2022-EST 3-CSE

Dt:07/11/2022

**Sub** School Education – Est 3 – Certain instructions regarding submission of  
: proposals for issue NOC to visit aboard only through online in respect of  
teachers working under School Education Dept.,  
(ZPP/MPP/Govt/Municipal/Aided managements) - Orders Issued.

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**ORDER:**

The attention of all the Regional Joint Directors of School Education and the District Educational Officers in the State are invited to the subject read above and they are informed that the details/data of teachers whose services were absorbed into School Education Dept., i.e., from Municipal and Aided management was integrated in the cse.ap website.

Therefore, all the Regional Joint Directors of School Education and the District Educational Officers in the State are hereby instructed to submit the application/proposals for issue NOC to visit aboard in respect of teachers working under School Education Department i.e., ZPP/MPP/Govt/Municipal/Aided managements **through online only** and no manual applications will be entertained hereafter.

**S Suresh Kumar,  
Commissioner of School Education**

To

All the Regional Joint Directors of School Education.

All the District Educational Officers in the State.

SC.