

PROCEEDINGS OF THE COMMISSIONER AND DIRECTOR OF SCHOOL  
EDUCATION, A.P., HYDERABAD.

Re.No 815/E1/1999

Dated: 01.09.1999.

Sub:- Establishment – Education – Absence on the re-opening day or on closing day of the school - Certain clarification – Issued.

- Read:- 1. Proc. Rc.No. 10324/E4-2/69, dated 07.11.69 of the Director of Public Instruction, AP, Hyderabad  
2. Proc. Rc.No. 1933/G3/83, dated 30.03.1984 of the Commissioner and Director of School Education, AP, Hyderabad  
3. Andhra Pradesh Leave Rules, 1933

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The attention of the undermentioned Officers is invited to the references read above, wherein it has been clarified that the vacation may be combined with or taken in continuation of any kind of leave other than Casual Leave.

In spite of clear instructions issued in the references, certain doubts are arisen. They are therefore once again clarified that as per the rules in force, if any Teacher who was present on last working day and is absent on the re-opening day of the School or was absent on last working day but is present on the re-opening day of the School, he/she may be sanctioned earned leave for the days he/she was absent, suffixing or prefixing the Summer Vacation.

Similar action may also be taken in the case of terminal holidays which exceed 14 days and sanction the leave to which they are eligible duly suffixing or prefixing the terminal holidays.

T. VIJAY KUMAR  
Commissioner and Director of  
School Education

To  
All the District Educational Officers in the State  
All the Chief Executive Officers of Zilla Parishads in the State.  
All the Regional Joint Directors of School Education in the State.  
All the Principals, IASEs, CTEs and DIETs in the State.  
Copy to the Director, SCERT, AP, Hyderabad.  
Copy to the Officers of the Directorate.  
SC-10

//true copy:: attested//

For Commissioner for School Education  
Andhra Pradesh, Hyderabad

సెలవులకు ముందు, తర్వాత ప్రభుత్వ సెలవులను డ్యూటీ పిరియడ్ (Prefixing and Suffixing) గా పరిగణించే ఉత్తర్వులు

Govt. Memo No. 86595/1210/FR.17,

dt. 29-5-1981 of Finance and Planning (Fin. Wing FR.I) Department

Sub : Prefixing and suffixing of holidays and vacation including optional holidays and compensatory leave to unearned leave and extraordinary leave - Reg.

Ref : From the C.E., MI, GI, Drainage Wing, Erra Manzil, Hyd., Lr.No.A4/PB/6-23, dt. 24-7-76 addressed to the Secretary to Govt. of A.P., I & PD, Hyderabad.

A point has arisen as to whether or not public holidays, optional holidays and compensatory leave can be prefixed or suffixed to extraordinary leave (without pay and allowances) and unearned leave (Leave on half average pay etc.,)

It is hereby clarified that public holiday, optional holidays and compensatory leave can be prefixed or suffixed to extraordinary leave without pay and allowances and unearned leave (leave on half average pay etc.) In the competent authority is satisfied about its justification and orders accordingly. The salary for the prefixed holidays shall be as that of the previous day of prefixed holidays. As for holidays 'suffixed to leave it is clarified that the leave availed of is to be treated as terminated before the holidays if they are authorised to be suffixed by the leave sanctioning authority. When once the holidays are authorised to be suffixed they are treated as duty and duty pay is admissible for the holidays so suffixed.

G. RAMACHANDRAN

Adviser (F & A)

సంక్రాంతి సెలవులకు గాని, దసరా సెలవులకు గాని ముందురోజు లేదా సెలవుల తరువాత రోజు సెలవు పెట్టరాదు. ఒకవేళ పెట్టినచో మొత్తము టర్మ్ సెలవులన్ని అర్హత గల సెలవుగా మంజూరి చేయాలన్న ఉత్తర్వు

PROCEEDINGS OF THE DIRECTOR OF PUBLIC INSTRUCTION  
ANDHRA PRADESH : : HYDERABAD

Rc.No. 10324/E4-2/69

Dated 7-11-1969

Sub : Public services - Terminal Holidays - Prefixing or suffixing to the leave - certain instructions - issued.

Ref : D.O.Lr.No.366-E/69 dated 17-10-1969 from I.V. Chalapati Rao, Principal, P.R.Govt. College, Kakinada, addressed to B. Pratapareddy, I.A.S., Director of Public Instruction

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The Principal P.R. Government College, Kakinada, has sought clarification whether he can sanction leave to the members of staff prefixing the terminal holidays to the leave. He is informed that the terminal, holidays cannot either be prefixed or suffixed to the leave.

2. As the Principals at certain Government Colleges are frequently addressing the Director for clarification in this regard the following instructions are issued for the information of the Principals.

3. The vacation may be combined with or taken in continuation of any kind of leave other than casual leave as per rule 12 of the Andhra Pradesh Leave Rules. But the holidays which do not exceed 15 days cannot be considered as vacation as per Rule 82 (2) of the Fundamental Rules. Generally the terminal holidays in the vacation Department do not exceed 15 days and hence the period cannot be considered as vacation. Further if the duration of the Period of holidays does not exceed 15 days the entire period is to be treated as leave. Only the holidays notified in the Gazette can be prefixed or suffixed to the earned leave or half Pay leave. The local holidays are not gazetted holidays. They are, therefore, requested to follow the above instructions scrupulously. The receipt of the proceedings may be acknowledged.

V. RAMACHANDRAN

For Director of Public Instructions