

వైద్య ధృవీకరణ పత్రము ఆధారముగా వేతనములేని సెలవు 6 నెలల వరకు మంజూరి చేస్తూ ఆ సర్వీసు ఇంక్రిమెంట్లు క్రమబద్ధీకరణ చేసే అధికారము పాఠశాల విద్యా సంచాలకులకు అప్పగించిన ఉత్తర్వులు



GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

FUNDAMENTAL RULES - Hyderabad Civil Services Rules delegation of powers under Fundamental rule 26/Hyderabad Civil Services Rules 40, Amendment Orders - Issued.

FINANCE & PLANNING (FIN.WING F.R.I) DEPARTMENT

G-O.Ms.No. 43

Dated : 5-2-1976

ORDER :

As per clauses (i) and (ii) under Fundamental Rule 26/Hyderabad civil services rules 40, the Govt. can direct that extra - ordinary leave may be counted towards grade increments in any case in which they are satisfied that the Extra-ordinary leave was taken on account of illness or for any other cause beyond the Govt. servant's control, or for prosecuting higher scientific or technical studies, with an undertaking to serve the Govt. or return from leave for a period of at least five years.

It has been represented to the Govt, that the power to count Extraordinary leave for purpose of grant of increments new resting with the Government might be delegated to the Heads of Departments, to avoid delay involved in proceeding the proposals to Govt. have carefully considered the above issue and have decided to delegate the power to count the Extra - ordinary leave towards the grade increments to Heads of Departments to the extent of six months only.

The following notification will be published in the Andhra Pradesh Gezettee :

NOTIFICATION - I

In exercise of the powers conferred by the proviso to article 309 read with article 31 3 of the constitution of India, the Governor of A.P. hereby make the following amendment to the Fundamental Rules.

THE AMENDMENT

In Rule 26 of the said rules after sub-rule (f) the following shall be inserted, namely:
"Delegation under the rule 26"

The heads of the department are empowered to count the Extra-Ordinary leave taken on account of illness of Medical certificate or for prosecuting higher scientific or technical studies for a period not exceeding six months towards the grade increment.

NOTIFICATION - II

In exercise of the powers conferred by the proviso to article 309 read with article 31 3 of the constitution of India, the Governor of A.P. hereby make the following amendment to the Hyderabad Civil Services Rules, Volume - 1.

THE AMENDMENT

In Rule 40 of the said rules after sub-rule (g) the following shall be inserted, namely:
"Delegation under the rule 40"

The heads of the Departments are empowered to count the Extra-Ordinary leave taken on account of illness of Medical certificate or for prosecuting higher scientific or technical studies for a period not exceeding six months towards the grade increment.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

R. RAJAMANI
Joint Secretary to Government



GOVERNMENT OF ANDHRA PRADESH

FINANCE AND PLANNING (FW FR – I) DEPARTMENT

Memo No. 21102 – B/371/A2/F,R,I/98

Date 7-8-1998.

Sub : Public Services – Grant of EOL on Medical Certificate Instruction –

Issued.
A P U S

As per the existing leave rules, extra ordinary leave can be granted when no other leave is admissible. Extraordinary leave can be granted even when other leave is admissible if the Government servant concerned applies for the grant of extra ordinary leave.

2. Accordingly to F.R. 18 Rule 5-A of A.P. Leave Rules the maximum period for which a Government servant can remain absent on leave of any kind is five year.
3. As per the 21 of A.P. Revised pension Rules 1980 all Extraordinary leave granted on Medical certificates shall count as qualifying service. In the case of extra leave, the appointing authority may at the time of granting leave allow the period to count for qualifying service when such a leave is granted due to the Government servants inability to rejoin duty on account of civil commotion or for prospecting higher scientific and Technical study. According to F.R. 26 (b) (ii) the extraordinary leave taken on Medical certificate or for any other cause beyond the Government servants control or for prosecuting higher technical studies, maybe permitted to be counted for the purpose of sanction of due increments
4. As per Sr. 10 contained in Annexure – II of F.R. 74 the Medical certificates in support of the leave by the Gazetted officers shall be from a Government Medical officer not below the rank of a Civil Surgeon. The Medical certificate can be obtained from any Registered Medical Practitioner.

5. In the case of permanent Government employees the maximum continuous period of leave either with or without leave salary that can be sanctioned shall not exceed 5 years vide FR/18 Rule 5-A of A.P. leave rules. In the case of temporary employees, it shall not ordinarily exceed 3 months vide Rule 23 (a) (ii) of A.P. Leave Rules.
6. The authorities competent to grant extra - ordinary leave are specified in F.R. 66. But as per FR 26 (b) (ii), only the Head of Department is competent to permit the extra –ordinary leave on Medical certificate to be counted for purpose of allowing increments, if the period of extra – ordinary leave on Medical certificate is not more than six months. If the period of extraordinary leave on Medical Certificate is more than six months only government are competent to all such period to be counted for purposes of increments. Thus the leave sanctioning authority is different from authority which authorised to permit counting Extra Ordinary leave on Medical Certificate for purpose of increments.
7. Government are receiving proposals where certain Government employees after availing Extraordinary leave for long periods are coming up with a producing Medical Certificate, long after the even in some cases, even after 10 –15 years.
8. It is therefore, considered necessary to issue comprehensive instructions in the matter of sanction of extraordinary leave on Medical Certificate.
9. The Government direct that all the authorities competent to sanction leave should sanction leave on Medical certificate (i.e.) Earned leave, leave on half pay commuted leave, leave not due ; Maternity leave, Hospital leave, Special Disability leave and extraordinary leave, only in cases where the leave application is accompanied by a Medical Certificate from the competent Medical Authority, If the Medical certificate is not enclosed along with the application the leave on Medical Certificate should not be sanctioned but only leave on private affairs has to be sanctioned. However, in very exceptional cases where the employee may not be in position to obtain Medical Certificate immediately for instance in cases such as where an employee meets with an accident and is hospitalized or hospitalized due to sudden illness and not in a position to obtain Medical Certificate at the time of submission of application for the grant of leave on Medical certificate. The employee concerned may be permitted to produce the Medical Certificate at the time of rejoining duty after the expiry of leave along with the Certificate of fitness to rejoin duty. If the Medical certificate is not produced along with the fitness Certificate at that state, the leave sanctioning authorities should not grant leave on Medical Certificate, but sanction only leave on private affairs.
10. All the Head of offices who maintain the service Books of the employees and

are competent to record entries in the service Book, are also requested to ensure that in all cases where the employees are sanctioned extraordinary leave on Medical Certificate the fact of sanctioning extraordinary leave on Medical Certificate is specially recorded in the service Book, the benefit of allowing such period to count for increments or to count as qualifying service for pension does not arise.

11. All the Departments of Secretariat and all Head of Departments are therefore requested to communicate these instructions to all the authorities concerned.

A.R. JAYAPRAKASH
Secretary to Government.



GOVERNMENT OF ANDHRA PRADESH
FINANCE (ADMN.II) DEPARTMENT

Memo.No.4392-B/124/AI/Admn.II/02.

Dt. 4-02-2002

Sub:- Establishment - State Audit Department- Counting of EOL taken on Medical Certificate for Grade Increments - Belated request made - Clarification sought for - Reg,

Ref:- Director of State Audit, Hyderabad Letter, Rc.No.7354/124/D2/2001, dt. 24.12.2001.

APUS

The attention of the Director of State Audit, Hyderabad is invited to the reference cited and it is informed that:

- i) The instructions issued in Circular Memo.No. 21102-B/371/A2/FRI/98 date.07.08.1998 are very comprehensive in regard to sanction of EOL
- ii) Further EOL sanctioned on medical grounds counts for increments under FR.25(b) ii. For this, the government Employees concerned need not represent for the same, since it is the duty of the head of Department concerned when the period of EOL is less than 6 months or upto 6 months and beyond that the Government as per the delegation allowed under FR.26(b) (ii)
- iii). Therefore it is the responsibility of the Competent Authority who sanctioned the EOL on Medical Certificate to a Government Servant to see that the increments are release/sanctioned to the individual by addressing in the matter to the Head of Department/Government as such the Government Employees need not represent for sanction of increments in respect of the Extra-Ordinary Leave availed by them on Medical Grounds.

R.SWAMI NATHAN
Desk Officer,

GOVERNMENT OF ANDHRA PRADESH
SCHOOL EDUCATION (SERVICES.II) DEPARTMENT

Memo.No.1509379/Services.II/A.1/2021, Dated:19/09/2021.

Sub:School Education Dept. - Sri P. Mastan Rao, SA (M), ZPHS, Venigandla, Pedakakani(M), Guntur District - Counting the period of EOL on Medical grounds for annual periodical increments - Reg

Ref: From the DSE, A.P., Lr.Rc.No.13030/29/2021-EST 3, Dt: 27/08/2021.

In the circumstances stated by the Director of School Education, in the reference cited, Government after careful examination of the matter, hereby accord permission for allowing the period of EOL on Medical Certificate form 15.04.2008 to 02-01-2009 to count for annual periodical increments, in respect of Sri P. Mastan Rao, SA(M), ZPHS, Venigandla, Pedakakani(M), Guntur District, in terms of Cir.Memo.No.21102-B/371/A.2/FR.I/98, Finance & Planing Dept., dated.07.08.1988.

2. He is therefore, requested to take further necessary action accordingly, in the matter.

B Rajsekhar I A S
Principal Secretary To Government

To
The Director of School Education, A.P.,
Ibrahimpattam, Krishna District.

//FORWARDED :: BY ORDER//


SECTION OFFICER

**GOVERNMENT OF ANDHRA PRADESH
SCHOOL EDUCATION DEPARTMENT**

Memo.No.13030/29/2021-EST 3

Dt:28/09/2021.

Sub:-	School Education – Representation of Sri P. Mastan Rao, SA(M), ZPHS, Venigandla, Pedakakani(M), Guntur District – Counting of EOL on Medical Certificate from 15.04.2008 to 02.01.2009 for annual periodical increments – Permission Accorded – Orders – Communicated.
Read :-	Govt., Memo.No.1509379/Service.II/A.1/2021, dt.19.09.2021.

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While enclosing herewith a copy of the orders of the Government issued in reference read above, the District Educational Officer, Guntur is requested take necessary action as ordered by the Government.

Encl: As Above

**Chinaveerabhadru Vadrevu,
DIRECTOR, SCHOOL EDUCATION**

To
The District Educational Officer, Guntur.
Copy to PESH I to DSE.
SC.

PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER, GUNTUR

Present : Smt.R.S.Ganga Bhavani, M.Sc., B.Ed.,

Rc.No. 1938 /A5 /2020

Dt. -10-2021

Sub:- School Education- Sri P.Mastan Rao, SA(M),ZPHS, Venigandla, Pedakakani(M), Guntur District – Counting of EOL on Medical Certificate from 15-04-2008 to 02-01-2009 for annual periodical increments – Instructions – Issued - Reg

Ref:- 1. Gov.memo No. 1509379/Service.II/A1/2021 dt: 19-09-2021
2. Memo No. 13030/29/2021Est-3 dt: 28-09-2021 of the Director of School Education, AP., Amaravathi.

In the reference 1st cited, the Government have accorded permission to allowing the period of EOL on medical certificate from 15-04-2008 to 02-01-2009 to count for annual periodical increments in respect of Sri P.Mastan Rao, SA(M),ZPHS, Venigandla, Pedakakani(M), Guntur District in terms of Cir.memo No. 21102-B/371/A.2/Fr./98 dt: Finance & Plg dept dt: 07-08-1998.

In view of the above, the Govt.memo along with the instructions of the Director of School Education, Ap., Amaravathi is herewith communicated to the Headmaster, ZPHS, Venigandla, Pedakakani(M), Guntur District and take necessary action in the matter accordingly and submit compliance to the undersigned.


District Educational Officer,
Guntur.

To
The individual concerned.
Copy to the Headmaster, ZPHS, Venigandla,
Pedakakani(M), Guntur District