

PROCEEDINGS OF THE COMMISSIONER AND DIRECTOR OF SCHOOL EDUCATION  
ANDHRA PRADESH, HYDERABAD-04

RC.NO. 132/E1-1/2008

Dated:09/06/2011

sub:- School Education conduct of SSC Advanced Supplementary Examinations, May/June 2011 instructions issued to all the Heads of the schools including Clerical staff and office sub-ordinates to be present during summer vacation- Reg.

Read: Rc.No.87/B-2/2008 Dated 17-05-2011 from the Director of Government Examinations  
Andhra Pradesh, Hyderabad

While communicating a copy of the letter of the Director of Government Examinations, AP, Hyderabad in the reference read above, all the District Educational Officers in the state are requested to take action immediately to preserve Earned Leave for all those employees who are prevented from availing summer vacation as per leave rule

**1 To all the Heads of secondary schools under all managements along with their Non-Teaching staff including office sub ordinates personnel who are prevented from availing summer vacation from 21-05-2011 till re-opening of schools and,**

2 To direct the teachers who are drafted for invigilation work to report to the D.E.O's one week before the commencement of the Examinations to receive the instructions in connection with the work of the SSC Advanced Supplementary Examinations, June 2011.

Further, they are requested to entrust the SSC Supplementary Examination work to **senior teaching staff of the school where there is no sanctioned clerical post or if the post is vacant.**

This has the approval of the Commissioner and Director of School Education, AP, Hyderabad.

B.MALLAMMA  
For Commissioner and  
Director of school Education

To  
All the District Educational Officers in the state,  
Copy to all the regional Joint Director of School Education I the state.  
Copy to the Director, Government Examinations, AP, Hyderabad for information.  
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SUPERINTENDENT

PROCEEDINGS OF THE COMMISSIONER AND DIRECTOR OF SCHOOL EDUCATION:  
ANDHRA PRADESH, HYDERABAD - 04.

Rc.No.132/E1-1/2008

Dated:14-05-2014

Sub:- School Education - Conduct of SSC Advanced Supplementary Examinations, May/June, 2014 - Instructions issued to all the Heads of Schools including Clerical staff and Office Sub-ordinates to be present during Summer Vacation - Reg.

Read:- Lr.Rc.No.87/B-2/2014, Dated:19-04-2014 from the DGE., Hyderabad.

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All the District Educational Officer in the state are informed that, the Director of Government Examinations, Hyderabad in the reference read above has informed that the SSC Advanced Supplementary Examinations will be held in the 3<sup>rd</sup> week of June, 2014 tentatively and the results will be released in the last week of July, 2014 for which, the presence of all the Headmasters/Clerical Staff/Office Sub-ordinates of all Secondary Schools are essentially required for the following purposes:-

- i) To receive extraction of nominal rolls of failed candidates.
- ii) To receive fail memos of the failed candidates.
- iii) To receive and remit the examination fee.

Therefore, all the District Educational Officer in the state are requested to issue necessary instructions.

1. Prevent all the Heads of Secondary Schools under all Managements along with one Non-Teaching Staff including Office Sub-ordinate personnel from availing summer vacation, **with effect from the date of release of results of SSC March 2014 to till re-opening of Schools.**
2. Obtain the names of personnel who are requesting for prevention and issue specific orders of prevention of summer vacation as per need.
3. Earned Leave may be preserved for all those employees who are prevented from availing summer vacation as per leave rules.

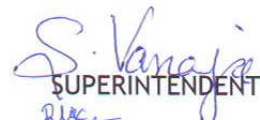
Further, they are requested to entrust the SSC Advanced Supplementary Examinations work to a senior teaching staff of the school where there is no sanctioned clerical post or if the post is vacant.

This has the approval of the Commissioner and Director of School Education, A.P., Hyderabad.

P.V.Srihari  
For Commissioner and Director of School Education

To  
All the District Educational Officers in the State.  
Copy to all the Regional Joint Director of School Education in the State.  
Copy to the Director, Government Examinations, A.P., Hyderabad.  
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SUPERINTENDENT  
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**PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION  
A.P., AMARAVATI  
Present: K Sandhya Rani I.Po.S**

**Rc.No.170/A & I/2018**

**Dated: 26.04.2018**

**Sub:-** School Education – Conduct of SSC Advance Supplementary Examinations, May/June 2018 – Instructions to be issued to all the Heads of Schools including Clerical staff and Office Sub-ordinates to be present during Summer Vacation – Regarding.

**Read:-** Letter Rc.No. 87/B-2/2018, dated: 10.04.2018 of the Director of Government Examinations, Andhra Pradesh, Amaravati.

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All the District Educational Officers in the state are informed that in the reference read above, the Director of Government Examinations, Andhra Pradesh, Hyderabad has informed that the Government in Memo. No. 30821/Exams/1999-1, dated: 01.07.2000 have issued orders in connection with the conduct of SSC Advance Supplementary Examinations June of every year, in order to facilitate the pass candidates to take admission in the 1<sup>st</sup> year intermediate course without loss of an academic year.

Further, the Director of Government Examinations has informed that the SSC Public Examinations March, 2018 were completed by 29.03.2018 and the results are proposed to be released by 1<sup>st</sup> week of May, 2018. Soon after the publication of the results, the Nominal Roll extracts of the failed candidates will be sent to all the schools in the State. Accordingly the failed candidates have to remit the examination fee to appear for the SSC Advanced Supplementary Examinations to be held in June, 2018. The SSC Advanced Supplementary Examinations will be conducted in the third or last week of June 2018 tentatively. The result will be released in the last week of July, 2018 tentatively.

Therefore, all the District Educational Officers are requested to issue necessary instructions to all the Heads of Secondary Schools under all Managements in their concerned districts on the following items:

1. Specific orders have to be obtained from the competent authority for prevention from availing summer vacations **with effective from the day of release of results of SSC March 2018 to till re – opening of schools** in respect of 1. Headmaster, 2. Junior Assistant / Record Assistant and 3. Office Subordinate. The total staff should not exceed three (3) persons.
2. Institution wise, Name of Head Master/Non Teaching Staff shall be specifically obtained from the competent authority for prevention duly mentioning the period also.

3. Earned Leave may be preserved for all those employees who are prevented from availing summer vacation/ proportionately as per the leave rules.
4. Strictly follow the instructions issued in Commissioner of School Education Procs. Rc.No.362/E1-1/2013, dated: 16.11.2013 with regard to prevention of staff in summer vacation.

**K SANDHYA RANI**  
**COMMISSIONER OF SCHOOL EDUCATION**

To

All the District Educational Officers in the State.

Copy to all the Regional Joint Director of School Education in the State.

Copy to the Director of Government Examinations, Andhra Pradesh, Amaravati

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*K.U. Ramesh*  
**SUPERINTENDENT**

*V/S*  
*30/04/18*